

SAMPLE WEB PAGE COMPLIANT WITH 2011 ACOTE STANDARDS A.4.2 AND A.4.3

Please carefully review all components of the Standards and the samples below as a guide to the information that must be posted on the program's Web page or home page. Accreditation staff is unable to provide individual consultation on findings. If after comparing the required information to the content on your program's webpages, you still consider your program to be compliant, contact Accreditation staff to set up an appointment to discuss why the program was cited.

Standard A.4.2. Publication of Program Outcomes

Accurate and current information regarding student and program outcomes must be readily available to the public on the program's Web page. At a minimum, the following data must be reported for the previous 3 years:

- Total number of program graduates
- Graduation rates

In addition:

- The program must provide a direct link to the NBCOT program data results on the program's home page - or a clearly marked tab is on the homepage (one "click" allowed)
- The only acceptable link is: <HTTPS://SECURE.NBCOT.ORG/DATA/SCHOOLSTATS.ASPX>

Guidelines:

- In reviewing this Standard, ACOTE requires the **total number** of program graduates. The total can be in the form of a narrative or within a grid.
- If the program has only one or two years of graduate data, this information must be made available and totaled.
- An active NBCOT link must be on the program's home page or on a clearly marked tab on the homepage (one "click" allowed). Examples of clearly marked tabs are "Accreditation/Credentialing," "Outcomes," "Certification," and similar items. Examples of tabs that are not acceptable to demonstrate compliance are "About Us," "Our Program," "More Information," "Curriculum," and similar items.
- ACOTE does not require pass rates on the home page, only the link to NBCOT.
- Please note there is a distinction between the terms home page and web page.
- Please ensure that the link is accurate and working.

SAMPLE:

The total number of graduates from the Sample University Master of Occupational Therapy program during the 3-year period of 2013-2015 was 116, with an overall graduation rate of 97%.

Graduation Year	Students Entering/Graduating	Graduation Rate
2013	42/40	95%
2014	38/38	100%
2015	40/38	95%
Total	120/116	97%

Program results from the National Board for Certification in Occupational Therapy (NBCOT) can be found online at <https://secure.nbcot.org/data/schoolstats.aspx>.

A.4.3. Publication of ACOTE Information

The program's accreditation status and the name, address, and telephone number of ACOTE must be published in all of the following materials used by the institution: catalog, Web site, and program-related brochures or flyers available to prospective students. A link to www.acoteonline.org must be provided on the program's home page.

- Correct accreditation status
- Correct name, address, and telephone number of ACOTE
- Correct link to www.acoteonline.org is on the home page – or a clearly marked tab is on the homepage (one “click” allowed)

Guidelines:

- An active link to www.acoteonline.org must be on the program's home page or on a clearly marked tab on the homepage (one “click” allowed). An example of a clearly marked tab is “Accreditation” or similar item. An example of a tab that is not acceptable to demonstrate compliance is “About Us” or similar item.
- The only acceptable address is listed in the sample below. The former PO Box address and zip code are no longer current.
- Please note there is a distinction between the terms home page and web page.
- Please ensure that the link is accurate and working.

SAMPLE:

The occupational therapy/occupational therapy assistant program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. ACOTE's telephone number, c/o AOTA, is 301-652-AOTA and its web address is www.acoteonline.org.