

OTCAS

A Centralized Application Service for Occupational Therapy Programs

Benefits to the Schools/ Programs

- Provide admission officers with secure, on-line access to track progress of their applicants and view application details in real-time.
- Increase exposure to a larger applicant pool, including applicants from minority populations.
- Streamline the admissions process and reduce administrative tasks by refocusing of current resources on higher level interaction with applicants.
 - Schools/programs receive verified and standardized applicant information for easier review (letters of recommendation, test scores, international transcripts).
- Allows schools to track where applicants reside.
- Provide program-specific U. S. and profession-wide statistical reports on applicants.
- Provide Web and dedicated phone support to admissions officers and their applicants.
- Provide an ideal platform for sharing best practices among member programs.
- No cost for schools or programs.

What is a Centralized Application Service (CAS)?

A CAS is a Web-based service that includes a centralized application and set of requirements that are standard to all participating member schools. The applicant submits:

- one application,
- one set of transcripts,
- one set of letters of recommendation

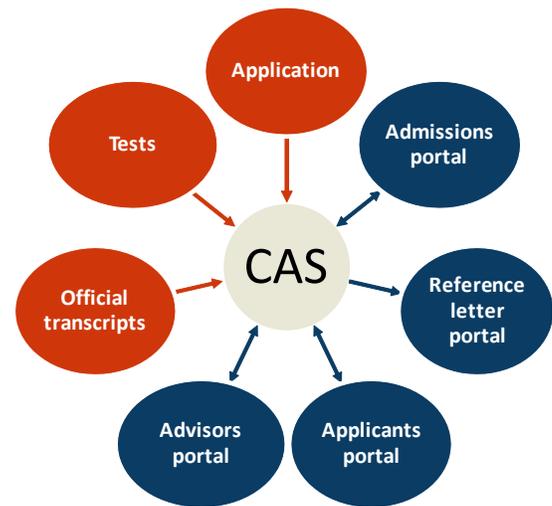
through a single source, the CAS. The CAS staff processes and disseminates the applicant's information to the schools designated by the applicant. Applicants pay a single fee based on the number of programs they are applying to.

Benefits to the Applicants

- A convenient and efficient process to apply to multiple schools using a single Web-based application.
- A comprehensive online checklist and instructions to help applicants easily navigate through the application.
- Eliminate the need and costs associated with duplicate application data, letters of reference, test scores and transcripts for those applying to more than one school.
- Provide applicants with real-time portal to check the receipt of their applications, transcripts, and letters of reference.
- A single portal to research and compare different schools using comparative data.
- A seamless and integrated letters of reference process (electronic and paper).
- Robust application validation rules that reduce unintended applicant errors and omissions.
- Dedicated and knowledgeable CAS support staff available throughout the application cycle (single point of contact).

Benefits to the Profession

- Compile accurate statistics on the profession: Number of applicants, designations, feeder schools, matriculation and applicant pool profile (ethnicity, demographic, geographic, and economic).
- Assist in developing workforce projections, future trends, and recruitment strategies based on accurate set of data.
- Assist in managing career development and minority recruitment.
- Compare and assess the statistical data with other professional applicant pools.
- Win-win process that benefits all constituents and enables the association to provide a higher level of customer service to members.



A Centralized Application Service

Benefits to the Health Profession Advisors

- Provide advisors with a secure Web portal that identifies status information on individual applicants from their institutions, pending authorization from the individual applicant releasing this information.
- The use of a single application for multiple schools helps advisors to better guide applicants through the admissions process.
- Have an impact in promoting the profession among advisors and foster good will in providing the advisors real-time data on their applicants.
- Provide feedback to advisors on the admissions trends and standards of the profession and their programs.

To learn more about CAS, please contact...

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