

OCCUPATIONAL THERAPY PROFESSION—RE-ENTRY REQUIREMENTS

State	Regulation
Alabama	<p>Regulation: AL Admin Code r 625-X-1-.06</p> <p>625-X-1-.06 Reentry Therapists/Assistants. All therapists/assistants who wish to reenter the practice area shall demonstrate competencies as follows:</p> <p>(1) For therapists/assistants who have not practiced in the field of occupational therapy within the past five years, the following shall apply:</p> <p>(a) Applicants must complete all requirements for licensure as stated in this chapter.</p> <p>(b) Applicants must request a letter from their occupational therapist supervisor stating completion of a minimum of 480 hours/3 months of a board approved traineeship/perceptorship as provided for in 625-X-3-.08.</p> <p>(2) Therapists/assistants who have not practiced in the field of occupational therapy within the past ten years shall be required to complete the traineeship/perceptorship as stated above and for licensure purposes only, successfully complete the certification examination administered by the National Board for Certification in Occupational Therapy.</p> <p>(3) The applicant may be required to appear before the board for oral review.</p> <p>Author: Alabama State Board of Occupational Therapy Statutory Authority: Code of Alabama 1975, §34-39-7 History: Filed December 18, 1995, Amended August 28, 1996.</p> <p>3.5 REINSTATEMENT. Any delinquent license of less than five (5) years may be reinstated, at the discretion of the Board by,</p> <p>(A) Paying all delinquent fees and a penalty of Twenty Five and No/100 (\$25.00) Dollars for each year or part of a year he has been delinquent, and</p> <p>(B) by providing proof of completion of the continuing education requirement for each year, and</p> <p>(C) completing the Renewal Application provided by the Board. Any person who shall fail to re-register and pay the annual license fee for five (5) consecutive years shall be required to make reapplication to the Board before his license may be reinstated.</p>
Alaska	<p>Statute: AK Stat §08.84.100</p> <p>Sec. 08.84.100. Renewal of license. (a) <i>[Repealed, § 49 ch 94 SLA 1987.]</i></p> <p>(b) If the license remains lapsed for more than three years, the board may require the applicant to submit proof, satisfactory to the board, of continued competency.</p> <p>(c) A license may not be renewed unless the applicant submits proof of continued competence to practice physical therapy or occupational therapy in a manner established by the board in regulations adopted under AS 08.84.010(b).</p> <p>Regulation: 12AK Admin Code 54.950</p> <p>12 AAC 54.950. Reinstatement of a lapsed license</p> <p>(a) A licensee whose license is lapsed for any reason is prohibited from practicing physical therapy or occupational therapy until</p>

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the license is reinstated by the board.

(b) A license which has been lapsed for less than two years will be reinstated by the board upon submission of

- (1) the fees required by 12 AAC [02.105](#) and 12 AAC [02.320](#); and
- (2) documentation that all continuing competency and continuing education requirements of 12 AAC [54](#) have been met.

(c) A license that has been lapsed for two but less than five years will, in the board's discretion, be reinstated, if the applicant submits

- (1) an application for reinstatement on a form provided by the department;
- (2) the fees required by 12 AAC [02.105](#) and 12 AAC [02.320](#) for the entire period the license has been lapsed;
- (3) evidence of completion of all continuing competency and continuing education requirements in 12 AAC [54](#) that would have been required to maintain a current license for the entire period the license has been lapsed;
- (4) verification of all physical therapy and occupational therapy licenses held in other jurisdictions for the entire period the Alaska license has been lapsed and a signed statement from a licensing official in each of those jurisdictions verifying that no restrictions have been placed on the license or disciplinary sanctions have been taken against the licensee.

(d) In accordance with [AS 08.01.100](#) (d), a license that has been lapsed for five years or more is considered permanently lapsed and the former licensee will be required to apply for a new license under [AS 08.84.030](#) or 08.84.060 and regulations adopted under them.

(e) An applicant for a new license whose original license in this state was lapsed for five years or more and who has not been actively practicing in another state during that time shall satisfactorily complete an internship approved by the board consisting of 40 hours of training for each year the applicant has not been actively practicing since having last held an active license.

History: Eff. 10/1/88, Register 107; am 9/26/91, Register 119; am 10/3/2002, Register 163

12 AAC 54.710. Occupational therapy continuing education requirements

(a) An applicant for renewal of an occupational therapist license who has been licensed for

- (1) 12 months or more of the concluding licensing period must have completed during that period
 - (A) 20 contact hours of continuing education if the renewal is for a licensing period that begins before July 1, 2004; or
 - (B) 24 contact hours of continuing education if the renewal is for a licensing period that begins on or after July 1, 2004;
- (2) less than 12 months of the concluding licensing period must have completed during that period
 - (A) 10 contact hours of continuing education if the renewal is for a licensing period that begins before July 1, 2004; or
 - (B) 12 contact hours of continuing education if the renewal is for a licensing period that begins on or after July 1, 2004.

(b) An applicant for renewal of an occupational therapy assistant license who has been licensed for

- (1) 12 months or more of the concluding licensing period must have completed during that period
 - (A) 10 contact hours of continuing education if the renewal is for a licensing period that begins before July 1, 2004; or
 - (B) 12 contact hours of continuing education if the renewal is for a licensing period that begins on or after July 1, 2004;
- (2) less than 12 months of the concluding licensing period must have completed during that period
 - (A) five contact hours of continuing education if the renewal is for a licensing period that begins before July 1, 2004; or
 - (B) six contact hours of continuing education if the renewal is for a licensing period that begins on or after July 1, 2004.

(c) For the purposes of this section,

- (1) one "contact hour" equals a minimum of 50 minutes of instruction;
- (2) one continuing education unit awarded by a professional health care association equals 10 contact hours;
- (3) one academic semester credit hour equals 15 contact hours; and
- (4) one academic quarter credit hour equals 10 contact hours.

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	<p>(d) Repealed 5/21/97.</p> <p>(e) An applicant for renewal is responsible for maintaining adequate and detailed records of all continuing education contact hours claimed and shall make the records available to the board upon request under 12 AAC 54.720. Records must be retained for three years from the date the contact hours were obtained.</p> <p>History: Eff. 9/26/91, Register 119; am 5/21/97, Register 142; am 10/3/2002, Register 163</p> <p>Authority: AS 08.84.010</p>
<p>Arizona</p>	<p>Statute: AZ Rev Stat § 32-3202</p> <p>B. Renewal license application, request to transfer into inactive status, or application to return to active status.</p> <p>1. Within 60 calendar days after receipt of an application described in subsection (B)(2), the Board shall perform an administrative completeness review and notify the applicant in writing that the application is complete or incomplete.</p> <p>2. The following applications are governed by this subsection:</p> <p>a. A renewal license application;</p> <p>b. A request to transfer into inactive status by a licensee with an unexpired license; and</p> <p>c. A renewal application to return to active status.</p> <p>C. Unless otherwise required by A.R.S. § 32-3202, a license that is not renewed within 2 years of the date of issuance expires by operation of law. A licensee may reinstate within 180 calendar days of the expiration date upon payment of the required renewal fee, a reinstatement fee under R4-43-102(A)(2)(a), and submittal of proof of completion of the continuing education requirements in R4-43-203.</p> <p>Regulation: AZ Admin Code R4-43-203</p> <p>R4-43-203 Continuing Education of Renewal of License</p> <p>A. A licensee shall complete continuing education for renewal of a license as follows:</p> <p>1. Occupational Therapist, 20 clock-hours for renewal of a 2-year license; and</p> <p>2. Occupational Therapist Assistant, 12 clock-hours for renewal of a 2-year license.</p> <p>B. A licensee shall complete the continuing education clock hours in subsection (A) within the 2-year period before the date the licensee's license expires, or if requesting a return to active status license, within the 2-year period before the date the licensee submits the return to active status request to the Board.</p> <p>C. Continuing education shall contribute to professional competency and the practice of occupational therapy. The Board shall determine if continuing education hours contribute directly to the professional competency and if the continued education hours relate to the clinical practice of occupational therapy.</p> <p>D. A licensee may fulfill the licensee's continuing education requirement by completing any of the following:</p> <p>1. A professional workshop, seminar, or conference and submitting proof of attendance as follows:</p> <p>a. The American and Arizona Occupational Therapy Association's original check-in sheet displaying the organization's name, official stamp, hours, and licensee's name; or</p> <p>b. Photo copy of a signed certificate or letter issued by the sponsoring organization or instructor displaying the clock hours, date</p>

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	<p>of attendance, name of the workshop, seminar, or conference, licensee's name, and information necessary to contact the sponsoring organization or instructor for verification of attendance;</p> <p>2. Self-study or formal study through course work and submitting a photo copy of a signed certificate or letter issued by the sponsoring organization or instructor displaying the clock hours, dates of attendance, name of the study or course work, licensee's name, and information necessary to contact the sponsoring organization or instructor for verification of attendance;</p> <p>3. Viewing a taped video presentation and submitting a photocopy of a signed certificate or letter issued by the sponsoring organization or instructor displaying the clock hours, dates of attendance, name of the study or course work, licensee's name, and information necessary to contact the sponsoring organization or instructor for verification of attendance;</p> <p>4. Undergraduate, graduate college, or university course work of a grade "C" or better and submitting a course completion notification sheet and a statement describing how the course extends the licensee's professional skill and knowledge;</p> <p>5. Publishing:</p> <p>a. A book, for a maximum credit of 10 clock-hours, and submitting a copy of the book;</p> <p>b. An article, for a maximum credit of 4 clock-hours, and submitting a copy of the article;</p> <p>c. A chapter of a book, for a maximum of 5 clock-hours, and submitting a copy of the chapter or book;</p> <p>d. A film, for a maximum of 6 clock-hours, and submitting a copy of the film; or</p> <p>e. A videotape, for a maximum of 6 clock-hours, and submitting a copy of videotape;</p> <p>6. Presenting a program, workshop, seminar or conference of not less than 1.5 hours in duration for a maximum of 4 clock hours and submitting a brochure, agenda, or similar printed material describing:</p> <p>a. The content of the presentation, workshop, seminar, or conference;</p> <p>b. The date, duration, and location of the presentation conference, workshop, or seminar; and</p> <p>c. The name of the presenting licensee or a signed certificate or letter from the program organizer if other than the presenting licensee; or</p> <p>7. In-service training related to clinical occupational therapy services excluding safety, fire evacuation, and cardiopulmonary resuscitation (CPR), for a maximum of 4 clock-hours and submitting:</p> <p>a. A letter from the supervising occupational therapist or other immediate supervisor; and</p> <p>b. A licensee's statement consisting of:</p> <p>i. Specific topics,</p> <p>ii. Presenters,</p> <p>iii. Dates,</p> <p>iv. Times,</p> <p>v. Location, and</p> <p>vi. How the training or in-service relates to the clinical practice of occupational therapy or contributes to professional competency.</p>
<p>Arkansas</p>	<p>Statute: AR Code § 17-88-307</p> <p>Reregistration.</p> <p>(a) (1) A renewal or reregistration fee which shall be determined by the Arkansas State Occupational Therapy Examining Committee shall be paid to the Arkansas State Medical Board by each occupational therapist who holds a license to practice</p>

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	<p>occupational therapy in the State of Arkansas.</p> <p>(2) The committee will also establish additional requirements for license renewal which provide evidence of continued competency.</p> <p>(b) The reregistration fee shall be paid before or during the birth month of the license holder beginning in 1998, and each year thereafter. During the implementation year of 1998, fees shall be prorated.</p> <p>(1) Failure to reregister and pay the reregistration fee by the last day of the birth month of the license holder shall cause the license of any person so failing to pay the registration fee to expire automatically.</p> <p>(2) Any delinquent license of less than five (5) years may be reinstated by paying all delinquent fees and a penalty, to be determined by the committee, for each year or part of a year it has been delinquent.</p> <p>(3) Any person who shall fail to reregister and pay the annual license fee for five (5) consecutive years shall be required to be reexamined by the board before his or her license may be reinstated.</p> <p>History. Acts 1977, No. 381, § 13; A.S.A. 1947, § 72-1913; Acts 1997, No. 313, § 1.</p> <p>AR Code § 17-88-308.</p> <p>Display of license or renewal certificate.</p> <p>Each licensee shall display his or her license and renewal certificate in a conspicuous place in the principal office where he or she practices occupational therapy.</p> <p><u>Regulation</u></p> <p>AR Code § 17-88-307. Re-registration.</p> <p>(a) (1) A renewal or re-registration fee, which shall be determined by the Committee, shall be paid to the board by each occupational therapist who holds a license to practice occupational therapy in the State of Arkansas.</p> <p>(2) The committee will also establish additional requirements for license renewal which provide evidence of continued competency.</p> <p>(b) The re-registration fee shall be paid before or during the birth month of the license holder beginning in 1998, and each year thereafter. During the implementation year of 1998, fees shall be prorated.</p> <p>(c) (1) Failure to re-register and pay the re-registration fee by the last day of the birth month of the license holder shall cause the license of any person so failing to pay the registration fee to expire automatically.</p> <p>(2) Any delinquent license of less than five (5) years may be reinstated by paying all delinquent fees and a penalty, to be determined by the committee, for each year or part of a year it has been delinquent.</p> <p>(3) Any person who shall fail to re-register and pay the annual license fee for five (5) consecutive years shall be required to be reexamined by the board before his license may be reinstated.</p>
<p>California</p>	<p>Statute: CA Bus & Prof Code §250.14.</p> <p>An initial applicant who has not been actively engaged in the practice of occupational therapy within the past five years shall</p>

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provide to the board, in addition to the requirements for licensure under Section 2570.6, any of the following:

(a) Evidence of continued competency as referred to in subdivision (b) of Section 2570.10 for the previous two-year period.

(b) Evidence of having completed the entry-level certification examination as described in subdivision (b) of Section 2570.7 within the previous two-year period.

2570.10. (a) Any license or certificate issued under this chapter shall be subject to renewal as prescribed by the board and shall expire unless renewed in that manner. The board may provide for the late renewal of a license or certificate as provided for in Section 163.5.

(b) In addition to any other qualifications and requirements for licensure or certification renewal, the board may by rule establish and require the satisfactory completion of continuing competency requirements as a condition of renewal of a license or certificate.

Regulation: 4 CA Code of Regs §121

§ 4121. Renewal of Expired License or Certificate; Application; Fees; Effective Date of Renewal

Except as otherwise provide in the Code, a license or certificate which has expired may be renewed at any time within five years after its expiration on filing of an application for renewal on a form prescribed by the board, and payment of all accrued and unpaid renewal fees. If a license or certificate is renewed after its expiration, the licensee or certificate holder, as a condition precedent to renewal, shall also pay a delinquency fee. Renewal under this section shall be effective on the date on which the application is filed, on the date on which the renewal fee is paid, or on the date on which the delinquency fee, if any, is paid, whichever last occurs. If so renewed, the license or certificate shall continue in effect through the expiration date provided in section 4120 above which next occurs after the effective date of renewal, when it shall expire if it is not renewed.

Note: Authority cited: Section 2570.20, Business and Professions Code. Reference: Sections 163.5, 2570.9, and 2570.10, Business and Professions Code.

If you have not been *either* actively engaged in the practice of occupational therapy in the past five years or passed the NBCOT examination in the past two years, you will need to provide evidence of completing 24 contact hours of continuing competency (continuing education).

4161. Continuing Competency

(a) Effective January 1, 2006, each occupational therapy practitioner renewing a license or certificate under Section 2570.10 of the Code shall submit evidence of meeting continuing competency requirements by having completed, during the preceding renewal period, twelve (12) PDUs for each twelve month period, acquired through participation in professional development activities.

(1) Fifty (50) minutes of participation in a professional development activity qualifies for one PDU;

(2) One (1) academic credit equals 10 PDUs;

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- (3) One (1) Continuing Education Unit (CEU) equals 10 PDUs.
- (b) Professional development activities acceptable to the board include, but are not limited to, programs or activities sponsored by the American Occupational Therapy Association (AOTA) or the Occupational Therapy Association of California; post-professional coursework completed through any approved or accredited educational institution that is not part of a course of study leading to an academic degree; or otherwise meet all of the following criteria:
- (1) The program or activity contributes directly to professional knowledge, skill, and ability;
 - (2) The program or activity relates directly to the practice of occupational therapy; and
 - (3) The program or activity must be objectively measurable in terms of the hours involved.
- (c) PDUs may also be obtained through any or a combination of the following:
- (1) Involvement in structured special interest or study groups with a minimum of three (3) participants. Three (3) hours of participation equals one (1) PDU.
 - (2) Structured mentoring with an individual skilled in a particular area. For each 20 hours of being mentored, the practitioner will receive three (3) PDUs.
 - (3) Structured mentoring of a colleague to improve his/her skills. Twenty (20) hours of mentoring equals three (3) PDUs.
 - (4) Supervising the fieldwork of Level II occupational therapy and occupational therapy assistant students. For each 240 hours of supervision, the practitioner will receive two (2) PDUs.
 - (5) Publication of an article in a non-peer reviewed publication. Each article equals five (5) PDUs.
 - (6) Publication of an article in a peer-reviewed professional publication. Each article equals 10 PDUs.
 - (7) Publication of chapter(s) in occupational therapy or related professional textbook. Each chapter equals 10 PDUs.
 - (8) Making first time professional presentations at workshops, seminars and conferences. For each hour, the practitioner will receive two (2) PDUs.
- (d) Partial credit will not be given for the professional development activities listed in subsection (c).
- (e) This section shall not apply to the first license or certificate renewal following issuance of the initial license or certificate.
- (f) Of the total number of PDUs required for each renewal period, a minimum of one half of the units must be directly related to the delivery of occupational therapy services.
- (g) Applicants completing continuing competency in accordance with Business and Professions Code section 2570.14(a) in order to qualify for licensure/certification shall submit evidence of meeting the continuing competency requirements by having completed, during the two year period immediately preceding the date the application was received, forty (40) PDUs per section 4161(b). The forty PDUs shall include:
- (1) Thirty-seven (37) PDUs directly related to the delivery of occupational therapy services;
 - (2) One (1) PDU related to occupational therapy scope of practice;
 - (3) One (1) PDU related to occupational therapy framework;
 - (4) One (1) PDU related to ethics.
- (1) The delivery of occupational therapy services may include: models, theories or frameworks that relate to client/patient care in preventing or minimizing impairment, enabling function within the person/environment or community context. Other activities may include, but are not limited to, occupation based theory assessment/interview techniques, intervention strategies, and community/environment as related to one's practice.

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Colorado	Trademark law does not provide for re-entry requirements
Connecticut	<p><u>Statute:</u> CT Gen Stat §20-74h</p> <p>Sec. 20-74h. License renewed. Licenses issued under this chapter shall be subject to renewal once every two years and shall expire unless renewed in the manner prescribed by regulation upon the payment of two times the professional services fee payable to the State Treasurer for class B as defined in section 33-182I. The department shall notify any person or entity that fails to comply with the provisions of this section that his license shall become void ninety days after the time for its renewal unless it is so renewed. Any such license shall become void upon the expiration of such ninety-day period. The commissioner shall establish additional requirements for licensure renewal which provide evidence of continued competency. The holder of an expired license may apply for and obtain a valid license only upon compliance with all relevant requirements for issuance of a new license. A suspended license is subject to expiration and may be renewed as provided in this section, but such renewal shall not entitle the licensee, while the license remains suspended and until it is reinstated, to engage in the licensed activity, or in any other conduct or activity in violation of the order or judgment by which the license was suspended. If a license revoked on disciplinary grounds is reinstated, the licensee, as a condition of reinstatement, shall pay the renewal fee.</p> <p><u>Regulation:</u> CT Reg of State Agencies 2074i-8</p> <p>2074i-8. Reinstatement of lapsed licenses Any licensee whose license has been void and who applies to the Department for reinstatement shall be required to submit certificates of completion documenting completion of continued competency activities as specified below:</p> <p>(a) if the license has been void for two years or less, a minimum of 12 units of qualifying continued competency activity during the two-year period immediately preceding the application for reinstatement;</p> <p>(b) if the license has been void for more than two years, a minimum of 24 units of qualifying continued competency activity during the four-year period immediately preceding the application for reinstatement. (Effective August 22, 1988)</p>
Delaware	<p><u>Regulation:</u> 9 DE Reg. 1768</p> <p>2.0 Licensure Procedures:</p> <p>2.1 To apply for an initial license, including relicensure after expiration, an applicant shall submit to the Board:</p> <p>2.1.1 A completed notarized application on the form approved by the Board;</p> <p>2.1.2 Verification of a passing score on the NBCOT standardized exam submitted by the exam service or NBCOT;</p> <p>2.1.2.1 If the date of application for licensure is more than three years following the successful completion of the NBCOT exam, the applicant shall submit proof of twenty (20) hours of continuing education in the two years preceding the application in accordance with Rule 5.0 of these rules and regulations.</p> <p>2.1.3 Official transcript and proof of successful completion of field work submitted by the school directly to the Board office;</p> <p>2.1.4 Fee payable to the State of Delaware.</p>

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	<p>2.2 To apply for a reciprocal license, in addition to the requirements listed in 24 Del.C. §2011, an applicant shall submit the following to the Board:</p> <p>2.2.1 A completed notarized application on the form approved by the Board;</p> <p>2.2.2 Verification of a passing score on the NBCOT standardized exam submitted by the exam service or NBCOT;</p> <p>2.2.3 Letter of verification from any state in which the applicant has been licensed (the applicant is responsible for forwarding the blank verification form to all states where they are now or ever have been licensed);</p> <p>2.2.4 Fee payable to the State of Delaware.</p> <p>2.3 To apply for renewal, an applicant shall submit:</p> <p>2.3.1 A completed renewal application on the form approved by the Board. Beginning in 2006, license renewal may be accomplished online at www.dpr.delaware.gov;</p> <p>2.3.2 Proof of meeting continuing education requirements as designated by the Board in Rule 3.0;</p> <p>2.3.3 Renewal fee payable to the State of Delaware.</p> <p>2.4 To apply for inactive status: A licensee may, upon written request to the Board, have his/her license placed on inactive status if he/she is not actively engaged in the practice of occupational therapy in the State.</p> <p>2.5 To apply for reactivation of an inactive license, a licensee shall submit:</p> <p>2.5.1 A letter requesting reactivation;</p> <p>2.5.2 A completed application for renewal</p> <p>2.5.3 Proof of continuing education attained within the past two years (20 contact hours). The twenty (20) hours must be in accordance with Rule 5.0 of these rules and regulations;</p> <p>2.5.4 Fee payable to the State of Delaware.</p> <p>2.6 To apply for reinstatement of an expired license, an applicant shall submit (within three (3) years of the expiration date):</p> <p>2.6.1 A completed application for renewal;</p> <p>2.6.2 Proof of continuing education attained within the past two years (20 contact hours). The twenty (20) hours must be in accordance with Rule 3.0 of these rules and regulations;</p> <p>2.6.3 Licensure and late fee payable to the State of Delaware.</p> <p>6 DE Reg. 1331 (4/1/03)</p>
<p>District of Columbia</p>	<p>Regulation: 6 DC Municipal Regs §6306.6</p> <p>An applicant for reactivation of a license to practice as an occupational therapist who does not hold an active license in any other jurisdiction shall submit proof pursuant to § 6307 of having completed the following:</p> <p>(a) Twelve (12) contact hours in an approved continuing competence program for each year that the applicant was not licensed, up to a maximum of sixty (60) hours; (b) Twenty-four (24) of those contact hours within two (2) years prior to the date the application is submitted; and</p> <p>(c) One hundred and sixty (160) hours of supervised clinical training within the two (2) months prior to the date the application is submitted.</p> <p>An applicant who applies to practice as an occupational therapist five (5) or more years after his or her license has expired, shall submit proof pursuant to § 6307 of the following:</p> <p>Updated as of July 1, 2006 6306.18</p>

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	<p>(a) Completion of sixty (60) contact hours of continuing competence credit prior to submission of the application with twenty-four (24) of the sixty (60) contact hours having been completed within the two (2) year period immediately prior to the date the application is submitted; and</p> <p>(b) Completion of one hundred sixty (160) hours of supervised clinical training within the two (2) months prior to the date the application is submitted.</p>
<p>Florida</p>	<p>Regulation: FL Admin Code 64B11-2.012</p> <p>64B11-2.012 Applicants Seeking Reentry. An applicant seeking reentry into the profession who has not been in active practice within the last five years must submit to the Board documentation of 50 occupational therapy continuing education hours, 12 of which may be home study, taken within the year prior to licensure.</p> <p>64B11-5.003 Requirements for Reactivation of an Inactive License.</p> <p>(1) An inactive license for an occupational therapist or occupational therapist assistant shall be reactivated upon demonstration that the licensee has satisfied the following requirements:</p> <p>(a) Paid the reactivation fee and any applicable delinquent or renewal fees as set forth in Rule 64B11-5.006, F.A.C.;</p> <p>(b) Unless exempted by subsection 64B11-5.001(8), F.A.C., completed 26 hours of approved continuing education for each full biennium in which the license was in an inactive status and for the last biennium in which the licensee held an active status license;</p> <p>(c) Unless exempted by subsection 64B11-5.001(8), F.A.C., completed a two hour course on laws and rules (as required by subsection 64B11-5.001(6), F.A.C.) for each full biennium in which the licensee was in an inactive status and for the last biennium in which the licensee held an active status license. This requirement shall count towards the 26 total biennial hourly requirements, as applicable;</p> <p>(d) Completion of two (2) hours of approved continuing education relating to the prevention of medical errors, as authorized and prescribed in subsection 64B11-5.001(5), F.A.C., for each full biennium in which the licensee was in an inactive status and for the last biennium in which the licensee held an active status license.</p> <p>(2) A licensee may perform no more than twelve (12) hours of continuing education as home study education for each full biennium in which the licensee was in an inactive status and for the last biennium in which the licensee held an active status license.</p> <p>(3) No provision of this section shall be construed to require the completion of continuing education in any specific subject area, for any biennial period in which continuing education in that subject area was not specifically required by law for renewal of an active license.</p> <p>(4) The continuing education credits required by this section for reactivation may be earned at any time during the inactive licensure period. Credits allowed to meet this requirement may also include up to 26 hours of approved continuing education credits earned during the last biennium in which the licensee held an active status license.</p> <p>(5) The provisions of Sections 64B11-2.012, 64B11-3.009, F.A.C., are not applicable to licensees reactivating inactive licenses.</p> <p>4B11- 5.004 Retired Status and Reactivation of Retired Status License; Fees</p> <p>(1) A licensee may place an active or inactive license in retired status at any time. If the license is placed in retired status at the time of renewal the licensee shall pay the retired status fee of \$50.00. If the license is placed in retired status at any time other than at the time of license renewal the licensee shall pay the change of status processing fee of \$50.00 and the retired status fee of \$50.00.</p> <p>(2) A licensee may reactivate a retired status license at any time, subject to meeting the following requirements:</p>

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	<p>(a) paying the reactivation fee, which shall be the same amount as the renewal fee for an active status licensee under these rules for each biennial licensure period in which the licensee was in retired status;</p> <p>(b) demonstrating satisfaction of the continuing education requirements of Section 64B11-5.001, F.A.C. for each licensure biennial period in which the licensee was in retired status.</p> <p>Specific Authority 456.036 FS. Law Implemented 456.036 FS. History – New 12/27/05.</p>
<p>Georgia</p>	<p>Statute: GA Code § 67-3-.09</p> <p>67-3-.09 Restored License.</p> <p>(1) Restoration of an expired license is within the discretion of the Board.</p> <p>(2) A license may be restored within five (5) years of expiration date by submission of restoration application, proof of completion of required continuing education, as specified in paragraph (4) below, and payment of appropriate fees. See fee schedule.</p> <p>(3) A license which has been expired for a period greater than five (5) years may be Restored, at the discretion of the Board, by submission of the following:</p> <p>(a) A new application with appropriate fee;</p> <p>(b) Documentation of required continuing education hours as specified in paragraph (4) completed within one year prior to date of application; and</p> <p>(c) One of the following:</p> <ol style="list-style-type: none"> 1. Verification of current license in another state; or 2. Three (3) reference statements (two must be occupational therapists) from persons who can confirm current competency of applicant; or 3. Verification of completion of eight (8) weeks of supervised clinical experience in a professional intern position or student role in a facility which meets the requirements of an accredited or approved occupational therapy or occupational therapy assistant curriculum. <p>(4) Continuing education requirements for restoration of a license:</p> <p>(a) Twenty-four contact clock hours of continuing education related to occupational therapy practice is required for restoration of a license. Sixteen hours must be related to direct "hands on" patient care (dpc). Up to 8 hours (general) may be in related areas such as administration, supervision, education, documentation, quality assurance, ethics, research methods, professional presentations, and providing, when appropriately licensed, Level II fieldwork supervision.</p> <p>(b) Each licensee must complete a minimum of two (2) hours of continuing education in the ethics of occupational therapy practice.</p> <p>(c) Acceptable professional continuing education activities shall include activities relevant to occupational therapy practice that can be deemed to update or enhance knowledge and skills required for competent performance beyond general entry Level occupational therapy and that include a verifiable way to documenting time spent in the learning activity.</p> <p>(d) Prior approval of courses for continuing education is not required.</p>
<p>Hawaii</p>	<p>No re-entry requirements in statute or regulations.</p>

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<p>Idaho</p>	<p>Regulation: ID Admin Code 22.01.09.022</p> <p>022.LICENSE EXPIRATION AND RENEWAL. All licenses to practice as an occupational therapist or occupational therapy assistant shall expire on June 30 following issuance or renewal and shall become invalid after that date unless renewed. The Board may condition the issuance of such license for the full term upon the occurrence of events specified by the Board and the Board may extend such certification for an intermediate period of time. (4-2-03) 01. Annual Renewal. Each license shall be renewed annually before July 1 by submitting a completed request for renewal accompanied by payment of the renewal fee to the Board. Licenses not renewed by the expiration date shall be canceled. (4-2-03) Reinstatement. Licenses canceled for nonpayment of yearly renewal fees may be reinstated by filing a completed request for renewal with the Board and paying reinstatement fees. (1-5-88) 03. Reapply. A person whose license has been canceled or has lapsed for a period of more than five (5) years shall be required to reapply as a new applicant by examination.</p>
<p>Illinois</p>	<p>Statute: 225 IL Comp Stat 75/1</p> <p>(225 ILCS 75/11) (from Ch. 111, par. 3711) (Section scheduled to be repealed on January 1, 2014) Sec. 11. The expiration date and renewal period for each certificate issued under this Act shall be set by rule. Any occupational therapist or occupational therapy assistant who has permitted his license to expire or who has had his license on inactive status may have his license restored by making application to the Department and filing proof acceptable to the Department of his fitness to have his license restored. The Department may consider a certificate expired less than 5 years as prima facie evidence that the applicant is fit. If the applicant's license has expired or been placed on inactive status, proof of fitness may include sworn evidence certifying to active practice in another jurisdiction satisfactory to the Department and by paying the required restoration fee. If the occupational therapist or occupational therapy assistant has not maintained an active practice in another jurisdiction satisfactory to the Department, the Department shall determine, by an evaluation program established by rule, his fitness to resume active status and may require the occupational therapist or occupational therapy assistant to successfully complete a practice examination. However, any occupational therapist or occupational therapy assistant whose license expired while he was (1) in Federal Service on active duty with the Armed Forces of the United States, or the State Militia called into service or training, or (2) in training or education under the supervision of the United States preliminary to induction into the military service, may have his certificate renewed or restored without paying any lapsed renewal fees if within 2 years after termination of such service, training or education except under conditions other than honorable, he furnished the Department with satisfactory evidence to the effect that he has been so engaged and that his service, training or education has been so terminated.</p> <p>Regulation: 68 IL Admin Code 1315.160</p> <p>Section 1315.160 Restoration</p> <p>a) A person seeking restoration of a license that has expired or been placed on inactive status for 5 years or more shall file an application with the Department, on forms supplied by the Department, along with the required fees specified in Section</p>

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	<p>1315.130 of this Part. The applicant shall also submit one of the following:</p> <ol style="list-style-type: none"> 1) Sworn evidence of active practice in another jurisdiction. Such evidence shall include a statement from the appropriate board or licensing authority in the other jurisdiction that the licensee was authorized to practice during the term of said active practice; 2) An affidavit attesting to military service as provided in Section 11 of the Act (no fee is required when restoring from a period of military service if application is made within 2 years after termination of the service); 3) Verification of successful completion of the Certification Examination of the NBCOT for licensure as a registered occupational therapist or certified occupational therapy assistant within the last 5 years prior to applying for restoration; or 4) Evidence of successful completion of 48 hours of continuing education in occupational therapy, including attendance at college level courses, professionally oriented continuing education classes, special seminars, or any other similar program completed within 2 years prior to application for restoration. <p>b) A registrant seeking restoration of a license that has been expired for less than 5 years shall have the license restored upon payment of \$20 plus all lapsed renewal fees required by Section 1315.130 of this Part. A licensee seeking restoration of a license shall be required to submit proof of the required 24 hours of continuing education in accordance with Section 1315.145. These CE hours shall be earned within the 2 years prior to renewal.</p> <p>c) A registrant seeking restoration of a license that has been on inactive status for less than 5 years shall have the license restored upon payment of the current renewal fee. A licensee seeking restoration of a license shall be required to submit proof of the required 24 hours of continuing education in accordance with Section 1315.145. These CE hours shall be earned within the 2 years prior to renewal.</p> <p>d) When the accuracy of any submitted documentation or the relevance or sufficiency of the course work or experience is questioned by the Department or the Board because of lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant seeking licensure shall be requested to:</p> <ol style="list-style-type: none"> 1) Provide such information as may be necessary; and/or 2) Appear for an interview before the Board to explain such relevance or sufficiency, clarify information, or clear up any discrepancies or conflicts in information. <p>(Source: Amended at 27 Ill. Reg. 10264, effective June 26, 2003)</p>
<p>Indiana</p>	<p>Statute: ID Code § 25-23.5-5-10</p> <p>Reinstatement of invalid certificate</p> <p>Sec. 10. (a) The committee shall reinstate an invalid license or certificate up to three (3) years after the expiration date of the license or certificate if the person holding the invalid license or certificate meets the requirements under IC 25-1-8-6. (b) If more than three (3) years have elapsed since the date a license or certificate expired, the person holding the license or certificate may renew the license or certificate by satisfying the requirements for renewal established by the board and meeting the requirements under IC 25-1-8-</p> <p>IC 25-23.5-5-10</p> <p>Reinstatement of invalid certificate Sec. 10. (a) The committee shall reinstate an invalid license or certificate up to three (3) years after the expiration date of the license or certificate if the person holding the invalid license or certificate meets the requirements under IC 25-1-8-6. (b) If more than three (3) years have elapsed since the date a license or certificate expired, the</p>

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person holding the license or certificate may renew the license or certificate by satisfying the requirements for renewal established by the board and meeting the requirements under IC 25-1-8-

IC 25-1-8-6 Reinstatement of delinquent or lapsed licenses

Sec. 6. (a) As used in this section, "board" means any of the following:

- (22) Occupational therapy committee (IC 25-23.5).
- (23) Indiana optometry board (IC 25-24).
- (24) Indiana board of pharmacy (IC 25-26).
- (25) Indiana physical therapy committee (IC 25-27).
- (26) Physician assistant committee (IC 25-27.5).
- (27) Indiana plumbing commission (IC 25-28.5-1-3).
- (28) Board of podiatric medicine (IC 25-29-2-1).
- (29) Private investigator and security guard licensing board (IC 25- 30-1-5.2).
- (30) State psychology board (IC 25-33).
- (31) Indiana real estate commission (IC 25-34.1-2).
- (32) Real estate appraiser licensure and certification board (IC 25- 34.1-8).
- (33) Respiratory care committee (IC 25-34.5).
- (34) Social worker, marriage and family therapist, and mental health counselor board (IC 25-23.6).
- (35) Speech-language pathology and audiology board (IC 25-35.6- 2).
- (36) Indiana board of veterinary medical examiners (IC 15-5-1.1).

(b) This section does not apply to a license, certificate, or registration that has been revoked or suspended.

(c) Notwithstanding any other law regarding the reinstatement of a delinquent or lapsed license, certificate, or registration and except as provided in section 8 of this chapter, the holder of a license, certificate, or registration that was issued by the board that is three (3) years or less delinquent must be reinstated upon meeting the following requirements:

- (1) Submission of the holder's completed renewal application.
- (2) Payment of the current renewal fee established by the board under section 2 of this chapter.
- (3) Payment of a reinstatement fee established by the Indiana professional licensing agency
- (4) If a law requires the holder to complete continuing education as a condition of renewal, the holder:

(A) shall provide the board with a sworn statement, signed by the holder, that the holder has fulfilled the continuing education requirements required by the board; and

(B) shall, if the holder has not complied with the continuing education requirements, meet any requirements imposed under IC 25-1-4-5 and IC 25-1-4-6

(d) Notwithstanding any other law regarding the reinstatement of a delinquent or lapsed license, certificate, or registration and except as provided in section 8 of this chapter, unless a statute specifically does not allow a license, certificate, or registration to be reinstated if it has lapsed for more than three (3) years, the holder of a license, certificate, or registration that was issued by the board that is more than three (3) years delinquent must be reinstated upon meeting the following requirements:

- (1) Submission of the holder's completed renewal application.
- (2) Payment of the current renewal fee established by the board under section 2 of this chapter.
- (3) Payment of a reinstatement fee equal to the current initial application fee.

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	<p>(4) If a law requires the holder to complete continuing education as a condition of renewal, the holder:</p> <p>(A) shall provide the board with a sworn statement, signed by the holder, that the holder has fulfilled the continuing education requirements required by the board; and</p> <p>(B) shall, if the holder has not complied with the continuing education requirements, meet any requirements imposed under IC 25-1-4-5 and IC 25-1-4-6</p> <p>(5) Complete such remediation and additional training as deemed appropriate by the board given the lapse of time involved.</p> <p>(6) Any other requirement that is provided for in statute or rule that is not related to fees.</p>
<p>Iowa</p>	<p>Regulation: 206 IA Admin Code 119</p> <p>206.12(8) Inactive license. A licensee who fails to renew the license by the end of the grace period has an inactive license. A licensee whose license is inactive continues to hold the privilege of licensure in Iowa, but may not practice as an occupational therapist or occupational therapy assistant in Iowa until the license is reactivated. A licensee who practices as an occupational therapist or occupational therapy assistant in the state of Iowa with an inactive license may be subject to disciplinary action by the board, injunctive action pursuant to Iowa Code section 147.83, criminal sanctions pursuant to Iowa Code section 147.86, and other available legal remedies. 645—206.18(17A,147,272C) License reactivation. To apply for reactivation of an inactive license, a licensee shall:</p> <p>206.18(1) Submit a reactivation application on a form provided by the board.</p> <p>206.18(2) Pay the reactivation fee that is due as specified in 645—Chapter 210.</p> <p>206.18(3) Provide verification of current competence to practice occupational therapy by satisfying one of the following criteria:</p> <p>a. If the license has been on inactive status for five years or less, an applicant must provide the following:</p> <p>(1) Verification of the license(s) from every jurisdiction in which the applicant is or has been licensed and is or has been practicing during the time period the Iowa license was inactive, sent directly from the jurisdiction(s) to the board office. Web-based verification may be substituted for verification from a jurisdiction’s board office if the verification includes:</p> <ol style="list-style-type: none"> 1. Licensee’s name; 2. Date of initial licensure; 3. Current licensure status; and 4. Any disciplinary action taken against the license; and <p>(2) Verification of completion of 15 hours of continuing education for an occupational therapy assistant and 30 hours of continuing education for an occupational therapist within two years of application for reactivation.</p> <p>b. If the license has been on inactive status for more than five years, an applicant must provide the following:</p> <p>(1) Verification of the license(s) from every jurisdiction in which the applicant is or has been licensed and is or has been practicing during the time period the Iowa license was inactive, sent directly from the jurisdiction(s) to the board office. Web-based verification may be substituted for verification from a jurisdiction’s board office if the verification includes:</p> <ol style="list-style-type: none"> 1. Licensee’s name; 2. Date of initial licensure; 3. Current licensure status; and

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	<p>4. Any disciplinary action taken against the license; and (2) Verification of completion of 30 hours of continuing education for an occupational therapy asisstant and 60 hours of continuing education for an occupational therapist within two years of application for reactivation; or evidence of successful completion of the professional examination required for initial licensure completed within one year prior to the submission of an application for reactivation. 645—206.19(17A,147,272C) License reinstatement. A licensee whose license has been revoked, suspended, or voluntarily surrendered must apply for and receive reinstatement of the license in accordance with 645—11.31(272C) and must apply for and be granted reactivation of the license in accordance with 206.18(17A,147,272C) prior to practicing occupational therapy in this state. These rules are intended to implement Iowa Code chapters 17A, 147, 148B and 272C.</p>
<p>Kansas</p>	<p>Statute: KS Stat §65-5412</p> <p>Expiration of license; renewal; suspension; reinstatement; fees. (c) Any license canceled for failure to renew as herein provided may be reinstated upon recommendation of the board and upon payment of the renewal fee and the reinstatement fee and upon submitting evidence of satisfactory completion of any applicable continuing education requirements established by the board. The board shall adopt rules and regulations establishing appropriate continuing education requirements for reinstatement of licenses canceled for failure to renew. (d) A person whose license is suspended shall</p> <p>Regulation: KS Admin Regs 100-54-8. Continuing education; expired, canceled, and revoked licenses. (a) If the license has expired but has not been canceled, no continuing education shall be required in addition to the continuing education that would have been necessary if the license had been renewed before its expiration. (b) Each applicant who wishes to reinstate a license that has been canceled shall submit proof of continuing education as follows: (1) If the applicant has continuously held an active license in another state or the District of Columbia since the date on which the Kansas license was canceled, the applicant shall submit proof of the applicant's current license, registration, or certification from that jurisdiction. (2) If the time since the license was canceled has been one year or less, no continuing education in addition to the continuing education that would have been necessary if the license had been renewed before cancellation shall be required (3) If the time since the license was canceled has been more than one year but fewer than three years, the applicant shall complete a minimum of 20 contact hours for each year or portion of a year since the license was canceled. (4) If the time since the license was canceled has been at least three years, the applicant shall complete either of the following: (A) A minimum of 20 contact hours for each year or portion of a year since the date the license was canceled; or (B) an educational program related to continued competency approved by the board. (c) Each occupational therapist and occupational therapy assistant whose license has been reinstated within two years of a license date in an odd-numbered year shall complete a minimum of 10 contact hours of continuing education for every six-month period from the date of reinstatement to the end of the next even-numbered calendar year. An occupational therapist or occupational therapy assistant whose license was reinstated after July 1 in an even-numbered year shall not be required to obtain continuing education for the first renewal in an odd-numbered year.</p>

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	(d) Each applicant seeking reinstatement of a revoked license shall successfully complete a program approved by the board.
Kentucky	<p>Regulation: 201KY Admin Regs 28:200</p> <p>(3) An applicant for reinstatement or licensure who was previously licensed by the board and whose license has been put on inactive status, revoked, or expired for three (3) years or less from the time the application is filed shall obtain twelve (12) CCUs of qualified activities for maintaining continuing competence for each year in which the license has been in the status prior to receiving the license.</p> <p>(4) An applicant for licensure who was previously licensed by the board and whose license has lapsed for more than three (3) years shall obtain thirty-six (36) CCUs of qualified activities for maintaining continuing competence.</p>
Louisiana	<p>Statute: LA Rev Stat §1949</p> <p>§1949. Reinstatement of License</p> <p>A. A license which has expired may be reinstated by the board subject to the conditions and procedures hereinafter provided.</p> <p>B. An application for reinstatement shall be made upon forms supplied by the board and accompanied by two letters of character recommendation, one from a reputable physician and one from a reputable OTR of the former licensee's last professional location, together with the applicable late renewal and reinstatement fees prescribed in Chapter 81 of these rules.</p> <p>C. Reinstatement of a license that has expired for two years or more may include additional fees and requirements as the board deems appropriate, including but not limited to reexamination in accordance with Subchapter D, satisfaction of the requirements of Subchapter H with respect to continuing professional education, and/or complying with all requirements and procedures for obtaining an original license.</p> <p>Subchapter H. Continuing Professional Education</p> <p>§1963. Scope of Subchapter</p> <p>The rules of this Subchapter provide standards for the continuing professional education requisite to the annual renewal of licensure as an occupational therapist or occupational therapy assistant, as required by §§1947 and 1965 of these rules, and prescribe the procedures applicable to satisfaction and documentation of continuing professional education in connection with application for renewal of licensure.</p> <p>Regulation: LA Admin Code §3012</p> <p>§3012. Renewal of license</p> <p>A. A license issued under this Chapter shall be subject to annual renewal and shall expire unless renewed in the manner prescribed by the policies of the board.</p> <p>B.(1) The board shall establish criteria on continuing education requirements for the retention or renewal of licenses in accordance with the Administrative Procedure Act; except that the report shall be submitted to the Senate and House of Representatives health and welfare committees for review purposes notwithstanding the provisions of R.S. 49:968(B). The board shall notify and consult with the association prior to the issuance or promulgation of such rules and regulations.</p> <p>(2) The licensee shall provide proof of continuing education to the board as provided in the criteria established pursuant to Paragraph (1) of this Subsection.</p>

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	<p>(3) The continuing requirements shall not apply to individuals working as occupational therapists in state facilities or employed by a state agency.</p> <p>C. Late renewal may be obtained in accordance with the established policies of the board.</p> <p>D. Renewal of a license which expired while the license was under suspension can occur only after the completion of the suspension.</p> <p>Added by Acts 1979, No. 566, §1. Acts 1993, No. 566, §1.</p>
<p>Maine</p>	<p>Statute: 28-A ME Rev Stat § 2283</p> <p>§2283. Renewal of license</p> <p>Biennial renewal. Any license issued under this chapter is subject to biennial renewal and expires upon the stated expiration date, unless renewed in the manner prescribed by the rules of the board, including payment of a renewal fee. Licenses may be reinstated up to 90 days after the date of expiration upon payment of a late fee of \$10 in addition to the renewal fee. The 90-day period is for expediting the reinstatement process only. It does not extend the licensure period. Any person who submits an application for reinstatement more than 90 days after the license expiration date is subject to all requirements governing new applicants under this chapter, except that the board may in its discretion, giving due consideration to the protection of the public, waive examination if that reinstatement application is made within 2 years from the date of that expiration.[1997, c. 294, §10 (amd).]</p> <p>Regulation: ME Code of Rules 02 477.2</p> <p>A person who submits an application for renewal more than 90 days after the license expiration date is subject to all requirements governing new applicants and is required to reapply with an original license application, documentation and fees.</p> <p>Continuing Education: 36 hours of continuing education pursuant to board rules.</p>
<p>Maryland</p>	<p>Statute: MD Health Occ Code §10-312</p> <p>§10-312. Reinstatement upon failure to renew.</p> <p>The Board may reinstate the license of an occupational therapist or an occupational therapy assistant who has failed to renew the license for any reason, and who applies for reinstatement more than 30 days after the license renewal deadline, if the occupational therapist or occupational therapy assistant:</p> <ol style="list-style-type: none"> (1) Meets the renewal requirements of §10-311 of this subtitle; (2) Pays to the Board the reinstatement fee set by the Board; <p>OCCUPATIONAL THERAPY §10-312</p> <ol style="list-style-type: none"> (3) Provides documentation of successfully completing the continuing education requirements established by the Board; and (4) Completes any other requirements <p>Regulation: MD Code of Regs 40.46.01.08</p> <p>.08 Recency of Practice.</p>

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	<p>A. When an applicant applies for a license, reinstatement, or renewal and meets all requirements for licensure, reinstatement, or renewal but has not been a practicing clinician within the past 3 years, the Board shall request verification of the applicant's efforts toward maintaining and updating occupational therapy clinical competency.</p> <p>B. If the applicant has completed fewer continuing competency contact hours than are required in Regulation .03 of this chapter, the Board shall have sole discretion to determine the sufficiency of the efforts made by the applicant and to decide whether additional contact hours are required before granting the applicant a license.</p>
<p>Massachusetts</p>	<p>Regulation: 259 CMR 2.05</p> <p>2.05: Requirements for Reinstatement of Lapsed/Expired License</p> <p>(1) A license which has lapsed/expired may be reinstated upon fulfilling the following conditions:</p> <ul style="list-style-type: none"> (a) payment of past due license fee, a late fee and the current license fee; (b) presentation of evidence satisfactory to the Board of having completed all required continuing education credits; (c) acknowledgement of practice during the period the license was expired; and (d) completion of any other Board requirements. <p>(2) If not practicing during the period the license was expired:</p> <ul style="list-style-type: none"> (a) payment of the application fee, a late fee and the current license fee; (b) presentation of evidence satisfactory to the Board of having completed any required continuing education credits; and (c) acknowledgement of non-practice during the period the license was expired; and (d) completion of any other Board requirements. <p>(3) If practicing in another state during the period the Massachusetts license was expired:</p> <ul style="list-style-type: none"> (a) payment of the application fee, a late fee and the current license fee; (b) official record of standing or certified statement indicating the license is in good standing in the state of current licensure if licensure is required; and (c) presentation of evidence satisfactory to the Board of having completed any required continuing education credits; <p>(4) Notwithstanding the provisions of 259 CMR 2.05, the Board may refer cases of unlicensed practice to appropriate law enforcement authorities for prosecution.</p>
<p>Michigan</p>	<p>Regulation: MI Admin Code 368-1978-15</p> <p>(3) If a license or registration is not renewed within 60 days of the expiration date pursuant to subsection (2), the license or registration shall be considered null and void. The licensee shall not practice or use the title and a registrant shall not use the title. Except as otherwise provided by rule, a person may be relicensed or reregistered within 3 years of the expiration date upon application, payment of the application processing, renewal, and late renewal fees, and fulfillment of any continued competency or continuing education requirements in effect at the time of the expiration date, or which would have been required had the individual renewed his or her license or registration pursuant to subsection (1). A temporary license or registration may be issued under section 16181 pending the results of action taken under this subsection.</p>
<p>Minnesota</p>	<p>Regulations: MN Rules 148.6425</p> <p>148.6425 RENEWAL OF LICENSURE; AFTER EXPIRATION DATE.</p>

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Subd. 2. **Licensure renewal after licensure expiration date.** An individual whose application for licensure renewal is received after the licensure expiration date must submit the following:

- (1) a completed and signed application for licensure following lapse in licensed status on forms provided by the commissioner;
- (2) the renewal fee and the late fee required under section 148.6445;
- (3) proof of having met the continuing education requirements since the individual's initial licensure or last licensure renewal; and
- (4) additional information as requested by the commissioner to clarify information in the application, including information to determine whether the individual has engaged in conduct warranting disciplinary action as set forth in section 148.6448. The information must be submitted within 30 days after the commissioner's request.

Subd. 3. **Licensure renewal four years or more after licensure expiration date.** (a) An individual who requests licensure renewal four years or more after the licensure expiration date must submit the following:

- (1) a completed and signed application for licensure on forms provided by the commissioner;
- (2) the renewal fee and the late fee required under section 148.6445 if renewal application is based on paragraph (b), clause (1), (2), or (3), or the renewal fee required under section 148.6445 if renewal application is based on paragraph (b), clause (4);
- (3) proof of having met the continuing education requirement for the most recently completed two-year continuing education cycle; and
- (4) at the time of the next licensure renewal, proof of having met the continuing education requirement, which shall be prorated based on the number of months licensed during the biennial licensure period.

(b) In addition to the requirements in paragraph (a), the applicant must submit proof of one of the following:

- (1) verified documentation of successful completion of 160 hours of supervised practice approved by the commissioner as described in paragraph (c);
- (2) verified documentation of having achieved a qualifying score on the credentialing examination for occupational therapists or the credentialing examination for occupational therapy assistants administered within the past year;
- (3) documentation of having completed a combination of occupational therapy courses or an occupational therapy refresher program that contains both a theoretical and clinical component approved by the commissioner. Only courses completed within one year preceding the date of the application or one year after the date of the application qualify for approval; or
- (4) evidence that the applicant holds a current and unrestricted credential for the practice of occupational therapy in another jurisdiction and that the applicant's credential from that jurisdiction has been held in good standing during the period of lapse.

(c) To participate in a supervised practice as described in paragraph (b), clause (1), the applicant shall obtain limited licensure. To apply for limited licensure, the applicant shall submit the completed limited licensure application, fees, and agreement for supervision of an occupational therapist or occupational therapy assistant practicing under limited licensure signed by the supervising therapist and the applicant. The supervising occupational therapist shall state the proposed level of supervision on the supervision agreement form provided by the commissioner. The supervising therapist shall determine the frequency and manner of supervision based on the condition of the patient or client, the complexity of the procedure, and the proficiencies of the supervised occupational therapist. At a minimum, a supervising occupational therapist shall be on the premises at all times that the person practicing under limited licensure is working; be in the room ten percent of the hours worked each week by the person practicing under limited licensure; and provide daily face-to-face collaboration for the purpose of observing service competency of the occupational therapist or occupational therapy assistant, discussing treatment procedures and each client's response to treatment, and reviewing and modifying, as necessary, each treatment plan. The supervising therapist shall document the supervision provided. The occupational therapist participating in a supervised practice is responsible for

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	<p>obtaining the supervision required under this paragraph and must comply with the commissioner's requirements for supervision during the entire 160 hours of supervised practice. The supervised practice must be completed in two months and may be completed at the applicant's place of work.</p> <p>(d) In addition to the requirements in paragraphs (a) and (b), the applicant must submit additional information as requested by the commissioner to clarify information in the application, including information to determine whether the applicant has engaged in conduct warranting disciplinary action as set forth in section 148.6448. The information must be submitted within 30 days after the commissioner's request.</p>
<p>Mississippi</p>	<p>Regulation: MS Code of Rules 105.03, 106.02</p> <p>105.03 Failure to Renew:</p> <ol style="list-style-type: none"> 1. A licensee who does not file, with the Department, his renewal application prior to the end of the licensure period will be deemed to have allowed his license to lapse. Said license may be reinstated by the Department, in its discretion, by the payment of the renewal fee, the late renewal/reinstatement fee and the required continuing education hours provided said application for renewal is made within two (2) years after its last expiration date. 2. A license may not be reinstated after having lapsed for two (2) consecutive years. A new application must be made and the licensure regulations in effect at that time must be met. <p>106.02 Requirements:</p> <ol style="list-style-type: none"> 1. Regulations set the requirement of 20 contact hours (CH) or 2 Continuing Education Unit (CEU) to be accrued during the licensure period. No carryover of continuing education hours from one licensure period to another shall be allowed. At least 30 percent (6 Contact Hours or .6 CEU) of the required continuing education must be directly related to the clinical practice of occupational therapy. The six (6) contact hours related to clinical practice shall be live face-to-face training i.e., no internet training, video training, television training, etc. Of the remaining required 14 hours of training, 50 percent or 7 hours may be non live face-to-face training. Non live training may include home study courses, video, internet, etc. All training shall be from approved sources. 2. Individuals applying for initial licensure within a licensing term must accrue continuing education hours on a prorated scale. Written notification of required hours will be sent to the applicant at the time of licensure. 3. Persons who fail to accrue the required continuing education hours shall be issued a CE probationary license for the licensure term. Failure to accrue the required hours during the CE probationary period will result in the revocation of the license. Hours accrued are first credited for the delinquent hours lacking from the previous licensure period, and then applied to the current (CE probationary) licensing period. 4. CE probationary licenses will be issued for one licensure term only. No ensuing license may be CE probationary as a result of not meeting continuing education requirements.
<p>Missouri</p>	<p>Regulation: 20 MO Code of State Regs 2205-3060</p> <p>20 CSR 2205-3.060 Reinstatement <i>PURPOSE: This rule outlines the process for reinstating a license to practice as an occupational therapist or an occupational therapy assistant.</i></p>

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	<p>(1) Failure of a licensee to renew a license before the expiration of the license will cause the license to lapse. Within two (2) years of the expiration date, the licensee may submit payment of the renewal fee, late renewal penalty and provide the board with a completed renewal form which shall contain—</p> <p>(A) The licensee’s residential address;</p> <p>(B) Details regarding being found guilty, plea of guilty, receipt of a suspended imposition of sentence or the entering of a plea of <i>nolo contendere</i> for any violation of any laws of a state or the United States, other than a traffic violation;</p> <p>(C) Details regarding any addiction to or repetitive abuse of any drug or chemical substance including alcohol within the past five (5) years;</p> <p>(D) Information regarding being currently treated or within the past five (5) years having been treated through a drug or alcohol rehabilitation program;</p> <p>(E) Details regarding being a party in a civil suit other than divorce, custody matters, or bankruptcy; (F) Details regarding any restriction or discipline for unethical behavior or unprofessional conduct;</p> <p>(G) Details regarding a professional license, certification, registration, permit or an application in any state, United States territory, province, or country being denied, reprimanded, suspended, restricted, revoked or otherwise disciplined, curtailed or voluntarily surrendered under threat of investigation or disciplinary action; and</p> <p>(H) Verification of completion of the required twenty-four (24) continuing competency credits within the preceding two (2) years.</p> <p>(2) A licensee who fails to restore a license for a period of more than two (2) years after the expiration of the license shall reapply for licensure under regulations in effect at the time of reapplication.</p>
<p>Montana</p>	<p>Regulation: MT Admin Rules 24.101.408</p> <p>(1) All licenses must be renewed on or before the renewal date as listed in, and in accordance with ARM 24.101.413. Late renewals must be accompanied by the fees as specified in ARM 24.101.403 and any other information required as if the renewal were submitted prior to the renewal date.</p> <p>(a) A suspended license must be renewed in accordance with ARM 24.101.413 or the license will proceed to expire or terminate</p> <p>(2) If the license has not been renewed, the license shall be considered a lapsed, expired, or terminated license.</p> <p>(a) A lapsed license may be reactivated within 45 days of the renewal date by submitting the required, completed renewal information and paying the required fees.</p> <p>(b) Licenses not renewed within 45 days from the renewal date automatically expire. An expired license may be reactivated within two years of the renewal date by submitting the required, completed renewal information and paying the required fees.</p> <p>(c) Licenses not renewed within two years from the renewal date automatically terminate. A terminated license may not be reactivated. A new original license must be obtained by completing the current requirements for a new application, including successfully passing the licensing examination if applicable.</p> <p>(3) A licensee whose license has lapsed or expired, may not apply for a new license. A licensee must renew the license if it has lapsed or expired. All renewal requirements must be met and fees paid in order for a lapsed or expired license to be renewed. A new original license will be issued to a licensee whose license has terminated, provided all licensing requirements are met.</p> <p>(4) A licensee who practices while a license is lapsed is not considered to be practicing without a license.</p> <p>(5) A licensee who practices after a license has expired is considered to be practicing without a license and is subject to discipline provided by statute or rule.</p> <p>(6) A former licensee who practices after a license is terminated is considered to be practicing without a license and is subject</p>

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	to cease and desist or a district court restraining order.
Nebraska	<p>Regulation: 172 NE Admin rules 114</p> <p>114-009.05 Requirements for Reinstatement Within One Year Following Revocation for Failure to Meet the Renewal Requirements: An applicant for reinstatement who applies not more than one year following revocation for failure to meet renewal requirements must:</p> <ol style="list-style-type: none"> 1. Meet the renewal requirements, including: <ol style="list-style-type: none"> a. The continuing competency requirements; and b. Paying the renewal fee, the late fee of \$35 and any other applicable fees; 2. Attest: <ol style="list-style-type: none"> a. That s/he has not practiced in Nebraska since s/he last held an active credential; or b. To the actual number of days practiced if the applicant has practiced in Nebraska since s/he last held an active credential. <p>32 Effective Date NEBRASKA HEALTH AND HUMAN SERVICES 172 NAC 114 May 6, 2006 REGULATION AND LICENSURE</p> <p>114-009.06 Procedures for Reinstatement Within One Year Following Revocation for Failure to Meet the Renewal Requirements: To reinstate a credential not more than one year following revocation for failure to meet renewal requirements, the applicant must submit the following to the Department:</p> <ol style="list-style-type: none"> 1. A written application which contains the following information about the applicant: <ol style="list-style-type: none"> a. Name; b. Address; c. Social Security Number; and d. If the applicant holds a professional credential in another state, a list of the state(s) and type of credential; e. A statement describing all: <ol style="list-style-type: none"> (1) Felony or misdemeanor convictions during the time period since the credential was active; <ol style="list-style-type: none"> (a) If the applicant has been convicted of a felony or misdemeanor, provide copies of: <ol style="list-style-type: none"> [1] Official Court Record, which includes charges and disposition; [2] Arrest records; [3] A letter from the applicant explaining the nature of the conviction; [4] All addiction/mental health evaluations and proof of treatment, if the conviction involved a drug and/or alcohol related offense and if treatment was obtained and/or required; and [5] A letter from the probation officer addressing probationary conditions and current status, if the applicant is currently on probation. (b) Revocations, suspensions, or other disciplinary actions against any professional credential held by the applicant during the time period since the credential was revoked; <ol style="list-style-type: none"> [1] If any disciplinary action was taken against the applicant's credential by another state, submit an official copy of the disciplinary action, including charges and disposition; and (c) Disciplinary charges pending against any professional credential held by the applicant. f. Attestation that the continuing competency requirements for renewal have been met; 2. The renewal fee, the late fee of \$35 and any other applicable fees.

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3. Attestation by the applicant:
- a. That s/he has not practiced in Nebraska since s/he last held an active credential; or
 - b. To the actual number of days practiced if the applicant has practiced in Nebraska since s/he last held an active credential.
- (1) If an applicant has practiced after his/her credential was revoked the Department may assess an Administrative Penalty pursuant to 172 NAC 114-014 in which case a notice and opportunity for hearing will be sent to the applicant.
- (2) If an applicant has practiced after his/her credential was revoked, or has committed any other violation of the statutes and regulations governing the credential, other action may be taken pursuant to 172 NAC 114-009.06B.
- The Department will forward the application to the Board for its recommendation pursuant to Neb. Rev. Stat. § 71-110 (5). 114-009.06A The Board's recommendation to the Department may be to:
1. Reinstate the credential;
 2. Reinstate the credential with terms, conditions or restrictions; or
 3. Deny reinstatement.
- 114-009.06B Upon receipt of the Board's recommendation, the Department will, within 150 days, send to the applicant a written notice of the Department's response. The Department may:
1. Reinstate the credential: An Administrative Penalty may be assessed pursuant to 172 NAC 114-014 if warranted;
 2. If the Department determines that the applicant has committed acts or offenses prohibited by Neb. Rev. Stat. §§ 71-147 or 71-148, the Department may:
 - a. Reinstate the credential with terms, conditions or restrictions. In such case the applicant will be provided notice and the opportunity for hearing before the Department pursuant to the Department's Rules of Practice and Procedure and Neb. Rev. Stat. §§ 84-901 to 84-920. An Administrative Penalty may be assessed pursuant to 172 NAC 114-014 if warranted; or
 - b. Deny reinstatement: In such case the applicant will be provided notice and the opportunity for hearing before the Department pursuant to the Department's Rules of Practice and Procedure and Neb. Rev. Stat. §§ 84-901 to 84-920.
- 114-009.07 Requirements for Reinstatement More Than One Year Following Revocation for failure to Meet the Renewal Requirements: An applicant for reinstatement who applies more than one year after revocation for failure to meet the renewal requirements must:
1. Petition the Board for reinstatement pursuant to Neb. Rev. Stat. § 71-161.05. The petition for reinstatement must be accompanied by:
 - a. Verified recommendations from at least two credentialed practitioners of the same profession as the petitioner each having personal knowledge of the activities of the petitioner since the credential was revoked; and
 - b. Verified recommendations from at least two citizens each having personal knowledge of the activities of the petitioner since the credential was revoked.
 2. Meet the renewal requirements, including:
 - a. The continuing competency requirements; and
 - b. Paying the renewal fee, the late fee of \$75 and any other applicable fees.
 3. Attest:
 - a. That s/he has not practiced in Nebraska since s/he last held an active credential; or

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- b. To the actual number of days practiced if the petitioner has practiced in Nebraska since s/he last held an active credential.
- 114-009.08 Procedures for Reinstatement More Than One Year Following Revocation for Failure to Meet Renewal Requirements: An applicant for reinstatement more than one year following revocation for failure to meet renewal requirements must submit to the Board:
1. A petition for reinstatement:
 - a. Stating the reason the petitioner believes his/her credential should be reinstated;
 - b. Accompanied by verified recommendations from at least two credentialed practitioners of the same profession as the petitioner each having personal knowledge of the activities of the petitioner since the credential was revoked; and verified recommendations from at least two citizens each having personal knowledge of the activities of the petitioner since the credential was revoked.
 - c. Containing the following information about the petitioner:
 - (1) Name;
 - (2) Address;
 - (3) Social Security Number; and
 - (4) If the petitioner holds a professional credential in another state, a list of the state(s) and type of credential;
 - (5) A statement describing all:
 - (a) Felony or misdemeanor convictions during the time period since the credential was active;
 - [1] If the petitioner has been convicted of a felony or misdemeanor, provide copies of:
 - [a] Official Court Record, which includes charges and disposition;
 - [b] Arrest records;
 - [c] A letter from the petitioner explaining the nature of the conviction;
 - [d] All addiction/mental health evaluations and proof of treatment, if the conviction involved a drug and/or alcohol related offense and if treatment was obtained and/or required; and
 - [e] A letter from the probation officer addressing probationary conditions and current status, if the petitioner is currently on probation.
 - (b) Revocations, suspensions, or other disciplinary actions against any professional credential held by the petitioner during the time period since the credential was revoked;
 - [1] If any disciplinary action was taken against the petitioner's credential by another state, submit an official copy of the disciplinary action, including charges and disposition; and
 - (c) Disciplinary charges pending against any professional credential held by the petitioner.
 - (6) Attestation that the continuing competency requirements for renewal have been met.
 2. The renewal fee, the late fee of \$75 and any other applicable fees.
 3. Attestation by the petitioner:
 - a. That s/he has not practiced in Nebraska since s/he last held an active credential; or
 - b. To the actual number of days practiced if the petitioner has practiced in

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Nebraska since s/he last held an active credential.

(1) If a petitioner has practiced after his/her credential was revoked the Department may assess an Administrative Penalty pursuant to 172 NAC 114-014 in which case a notice and opportunity for hearing will be sent to the petitioner.

(2) If a petitioner has practiced after his/her credential was revoked, or has committed any other violation of the statutes and regulations governing the credential, other action may be taken pursuant to 172 NAC 114-009.08F.

114-009.08A The petition to recommend reinstatement will be considered at the next meeting of the Board that is held, but not earlier than 30 days after the petition is filed.

114-009.08B Any petition to recommend reinstatement of a credential will be conclusively acted upon by the Board within 180 days after the filing of a properly prepared petition and the necessary accompanying documents with the Board.

114-009.08C If the Board recommends reinstatement of the credential, no public hearing need be held on the petition.

114-009.08D Prior to any recommendation by the Board against reinstatement of the credential, an opportunity for a formal public hearing on the petition must be granted by the Board, if formally requested by the petitioner.

114-009.08D1 The petitioner's request for a formal hearing must be submitted within 30 days of the Board's notification of an opportunity for a formal public hearing.

114-009.08E If the petitioner formally requests a formal public hearing or if the Board otherwise holds such a hearing, the petitioner will be given at least 30 days prior notice by sending to the petitioner a copy of the notice of hearing by certified or registered mail at his/her last known residence or business post office address as shown by the files or records of the Department or as otherwise known. Notice may be given to the petitioner by personal service. The hearing will be conducted pursuant to 172 NAC 1.

114-009.08F The Board will review the petition to recommend reinstatement and the record of any hearing held, and submits its recommendation regarding reinstatement and the record on which such recommendation is made to the Department within 180 days of receipt of the petition to recommend reinstatement.

114-009.08F1 If the Board recommends reinstatement of the credential, the Department may:

1. Accept the Board's recommendation and grant reinstatement of the credential.
2. If the Department determines that the Board's recommendation is: in excess of statutory authority; made upon unlawful procedure; unsupported by competent, material, and substantial evidence; or arbitrary or capricious, the Department may not accept the Board's recommendation and either:
 - a. Deny reinstatement of the credential, or
 - b. Grant reinstatement with terms, conditions, or restrictions.

114-009.08F2 If the Board recommends denial of reinstatement, the Board will send to the petitioner a written notice of the Board's recommendation. The petitioner may appeal the Board's decision to the District Court of Lancaster County pursuant to Neb. Rev. Stat. §§ 84-901 to 84-920.

114-009.08F3 If the Board recommends reinstatement with terms, conditions, or restrictions, the Department may:

1. Accept the Board's recommendation and grant reinstatement with terms, conditions, or restrictions; or
2. Not accept the Board's recommendation and either:
 - a. Deny reinstatement of the credential; or
 - b. Grant reinstatement of the credential.

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	<p>114-009.08F4 The Department will, within 150 days of receipt of the Board's recommendation, send to the petitioner a written notice of the Department's reinstatement with or without terms, conditions, or restrictions or denial of reinstatement of the credential.</p> <p>114-009.08F5 The petitioner may appeal the Department's decision</p>
<p>Nevada</p>	<p>Statute: NV Rev Stat 640A.180</p> <p>NRS 640A.180 Expiration and renewal of license; placement of license on inactive status.</p> <ol style="list-style-type: none"> 1. Except as otherwise provided in NRS 640A.170, a license issued pursuant to this chapter expires annually unless renewed in the manner established pursuant to the regulations of the Board, which may include requirements for continuing education. 2. The Board may adopt regulations providing for the late renewal of a license, except that the Board may not renew a license if 5 years have passed since its expiration. 3. The Board may, at the request of a person licensed pursuant to this chapter, place his license on inactive status if the person: <ol style="list-style-type: none"> (a) Does not practice occupational therapy, or represent that he is authorized to practice occupational therapy, in this State; and (b) Satisfies any requirements for continuing education established by the Board. <p>(Added to NRS by 1991, 990)</p> <p>Regulation: NV Admin Code 640A.060</p> <p>NAC 640A.060 Licensing of person whose license has been expired or inactive for 5 years or more. (NRS 640A.110)</p> <ol style="list-style-type: none"> 1. Except as otherwise provided in subsection 2, if a person whose license as an occupational therapist or occupational therapy assistant has been expired or inactive for 5 years or more wishes to reinstate his license, he must: <ol style="list-style-type: none"> (a) Reapply for a license as if he were a new applicant and retake and pass an examination provided by an agency approved by the board; or (b) Provide documentation that he is certified pursuant to subsection 1 of NRS 640A.160. 2. A person whose license as an occupational therapist or occupational therapy assistant has been expired or inactive for 5 years and who has not met the requirements of subsection 1, may reinstate his license if he: <ol style="list-style-type: none"> (a) Applies for and obtains from the board a temporary license; (b) Practices under the general supervision of a licensed occupational therapist for at least 640 hours within no more than 10 continuous months; (c) Submits to the board a letter from the supervising licensed occupational therapist attesting that the applicant is competent in occupational therapy and has completed the practice required by paragraph (b); (d) Submits to the board proof of the completion of at least 10 hours of continuing education as specified in NAC 640A.080 within the 12 months immediately preceding his application for a license; and (e) Reapplies for a license as if he were a new applicant. <p>(Added to NAC by Bd. of Occupational Therapy, eff. 12-23-92; A by R083-99, 9-27-99)</p>
<p>New Hampshire</p>	<p>Regulation: NH Admin Rules Occ 403.05</p>

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Occ 403.05 Conditional Reinstatement of Licensure for Those Who Have Not Been Active in the Profession and Seek Reinstatement of Lapsed Licenses Up to Six Years Later.

(a) For those not active in the profession as defined by Occ 401.01 and seeking reinstatement of licenses lapsed up to and including 6 years before the date of the reinstatement application, the board shall conditionally reinstate their licenses, as further set forth in Occ 404, if the affected individuals:

- (1) Are of good moral and professional character, as evidenced by:
 - a. Answers to the questions on the reinstatement application form;
 - b. Any reports submitted pursuant to (b)(3)b. below;
 - c. The written statement required by (b)(3)c. below;
 - d. Any criminal offender record reports submitted in accordance with (b)(3)d. below;
 - e. Any verification letters submitted pursuant to (b)(3)f. below; and
 - f. The letters of reference required by (b)(3)g. below;
- (2) Have maintained continuing competence by:
 - a. Completing within the 2 calendar years just preceding the submission of the reinstatement application 24 contact hours of continuing professional education distributed as follows:
 1. At least half of such contact hours relating directly to the clinical application of occupational therapy; and
 2. The balance of such contact hours relating to general occupational therapy theory and practice, including, but not limited to, supervision and consultation skills, curriculum development and trans-disciplinary issues or skills; or
 - b. Continually maintaining NBCOT certification; and
- (3) Have complied with the application procedures set forth in (b) below.

(b) The application procedures for those seeking conditional reinstatement pursuant to (a) above shall be:

- (1) Completion of the reinstatement application form;
- (2) Payment of the reinstatement fee set forth in Ahp 301.02(a); and
- (3) Submission of the following:
 - a. An original recent passport size, 2" x 2", head-shot photograph;
 - b. A detailed report of the relevant circumstances if any of the answers to the questions identified on the reinstatement application form as requiring such a report are in the affirmative;
 - c. A written statement that the reinstatement applicant has not engaged in occupational therapy in New Hampshire on a volunteer or paid basis since the date that his or her license ceased to be valid in New Hampshire;
 - d. A criminal offender record report from each state where the reinstatement applicant has resided or been licensed within the past 6 years, provided that such state(s) will release such report(s):
 1. Directly to the board; or
 2. To the reinstatement applicant for forwarding by him or her to the board;
 - e. A resume presenting a chronologically organized account of the applicant's experience in occupational therapy, if any, since the date that the reinstatement applicant's New Hampshire license ceased to be valid, providing the following information:
 1. Each separate experience in paid or volunteer work as:
 - (i) A direct care-giver in occupational therapy;
 - (ii) An occupational therapy educator;
 - (iii) An occupational therapy administrator;

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- (iv) A member of an occupational therapy board or committee;
 - (v) An occupational therapy consultant;
 - (vi) A student enrolled full time in an advanced occupational therapy degree program; or
 - (vii) A researcher;
2. The time period of each separate experience described by its beginning and ending dates;
 3. An estimate of the total number of hours of each separate experience; and
 4. The number of hours of engagement in each separate experience estimated on a per-week or per-month basis;
- f. An official letter of verification sent directly to the board from every state which has issued a license or other authorization to practice since the date that the reinstatement applicant's license ceased to be valid in New Hampshire, stating whether:
1. The license or other authorization is or was, during its period of validity, in good standing, and
 2. Whether any disciplinary action was taken against the license or other authorization to practice;
- g. Letters of reference which:
1. Are written by 2 professional colleagues who are:
 - (i) Familiar with the reinstatement applicant's character, professional competence and skills in occupational therapy; and
 - (ii) Licensed or certified in any state to practice at least one of the following professions:
 - i. Occupational therapy;
 - ii. Physical therapy;
 - iii. Registered nursing;
 - iv. Medicine;
 - v. Speech-language pathology; or
 - vi. Education;
 2. Are written on the professional letterhead of the writer and signed by the writer;
 3. Are dated within 6 months of the reinstatement application;
 4. Include a brief statement of the capacity in which the writer knows the reinstatement applicant; and
 5. Attest to the good character, professional competence and occupational therapy skills of the reinstatement applicant;
- h. If claiming maintenance of continuing competence through continuing professional education pursuant to (a)(2)a. above, documentation of such continuing professional education in accordance with Occ 407; and
- i. If claiming maintenance of continuing competence through continual maintenance of NBCOT certification pursuant to a(2)b. above, a verifying letter sent by NBCOT directly to the board.
- Source. #8896, eff 6-7-07
- Occ 403.06 Reinstatement of Licensure for Occupational Therapists Who Have Not Been Active in the Profession and Seek Reinstatement of Licenses Lapsed More Than Six Years Ago.
- (a) For those not active in the profession as defined by Occ 401.01 and seeking reinstatement of licenses lapsed for more than 6 years, the board shall reinstate their licenses if the affected individuals:
- (1) Are of good moral and professional character, as evidenced by:
 - a. Answers to the questions on the reinstatement application form;
 - b. Any reports submitted pursuant to (b)(3)b. below;
 - c. The written statement required by (b)(3)c. below;
 - d. Any criminal offender record reports submitted in accordance with (b)(3)d. below;
 - e. Any verification letters submitted pursuant to (b)(3)f. below; and

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- f. The letters of reference required by (b)(3)g. below;
- (2) Have performed 100 hours of job-shadowing of a licensed occupational therapist during the 6 months immediately preceding the reinstatement application;
- (3) Have retaken and passed the NBCOT examination; and
- (4) Have complied with the application procedures set forth in (b) below.
- (b) The application procedures for those seeking reinstatement pursuant to (a) above shall be:
 - (1) Completion of the reinstatement application form;
 - (2) Payment of the reinstatement fee set forth in Ahp 301.02(a); and
 - (3) Submission of the following:
 - a. An original recent passport size, 2" x 2", head-shot photograph;
 - b. A detailed report of the relevant circumstances if any of the answers to the questions identified on the reinstatement application form as requiring such a report are in the affirmative;
 - c. A written statement that the reinstatement applicant has not engaged in occupational therapy in New Hampshire on a volunteer or paid basis since the date that his or her license ceased to be valid in New Hampshire;
 - d. A criminal offender record report from each state where the reinstatement applicant has resided or been licensed within the past 6 years, provided that such state(s) will release such report(s):
 - 1. Directly to the board; or
 - 2. To the reinstatement applicant for forwarding by him or her to the board;
 - e. Proof of compliance with the job-shadowing requirement in (a)(2) above in the form of a letter:
 - 1. Stating:
 - (i) That the reinstatement applicant performed 100 hours of job shadowing; and
 - (ii) The time period during which the shadowing was performed;
 - 2. Written on business letterhead; and
 - 3. Signed by the licensed occupational therapist who was shadowed;
 - f. An official letter of verification sent directly to the board from every state which has issued a license or other authorization to practice since the date that the reinstatement applicant's license ceased to be valid in New Hampshire, stating whether:
 - 1. The license or other authorization is or was, during its period of validity, in good standing, and
 - 2. Whether any disciplinary action was taken against the license or other authorization to practice;
 - g. Letters of reference which:
 - 1. Are written by 2 professional colleagues who are:
 - (i) Familiar with the reinstatement applicant's character, professional competence and skills in occupational therapy; and
 - (ii) Licensed or certified in any state to practice at least one of the following professions:
 - i. Occupational therapy;
 - ii. Physical therapy;
 - iii. Registered nursing;
 - iv. Medicine;
 - v. Speech-language pathology; or
 - vi. Education;
 - 2. Are written on the professional letterhead of the writer and signed by the writer;
 - 3. Are dated within 6 months of the reinstatement application;

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	<p>4. Include a brief statement of the capacity in which the writer knows the reinstatement applicant; and 5. Attest to the good character, professional competence and occupational therapy skills of the reinstatement applicant; and h. Proof of having retaken and passed the NBCOT examination sent by NBCOT directly to the board. Source. #8896, eff 6-7-07</p>
<p>New Jersey</p>	<p>Determinations are made at the discretion of the New Jersey Occupational Therapy Advisory Committee on a case by case basis</p>
<p>New Mexico</p>	<p>Statute: NM Stat §16-15-2</p> <p>16.15.2.14 EXPIRED LICENSE OR NON-PRACTICE: A. A license not renewed on the annual renewal date is expired. B. Validation of competency for applicants who have not practiced since his or her graduation from an occupational therapy program, or who have not practiced as an occupational therapist or occupational therapy assistant for a period of more than three (3) years, full licensure requires the following; (1) a completed application form as required under 16.15.2.9 NMAC; (2) passage of the jurisprudence exam; (3) twenty (20) continuing education contact hours for each year the applicant was not practicing as an occupational therapist or occupational therapy assistant (course work to be pre-approved by the board); and (4) the board may require the applicant to provide or demonstrate additional evidence of his or her competency to practice (e.g. passage of the national board for certification in occupational therapy exam, AOTA courses, university sponsored courses, supervision or mentorship).</p>
<p>New York</p>	<p>Statute: NY Educ L §6502 §6502 Duration and registration of a license. A license shall be valid during the life of the holder unless revoked, annulled or suspended by the board of regents or in the case of physicians, physicians practicing under a limited permit, physician's assistants, specialist's assistants and medical residents, the licensee is stricken from the roster of such licensees by the board of regents on the order of the state board for professional medical conduct in the department of health. A licensee must register with the department and meet the requirements prescribed in section 3-503 of the general obligations law to practice in this state. The department shall establish the beginning dates of the registration periods for each profession and mail an application for registration conforming to the requirements of section 3-503 of the general obligations law to every licensee currently registered at least four months prior to the beginning of the registration period for the respective profession. An application for registration and the required registration fee shall be submitted together with or as a part of the application for a license. A person initially licensed or a licensee resuming practice after a lapse of registration during the last two years of a triennial registration period shall receive a prorated refund of one-third of the total registration fee for each full year of the triennial period that has elapsed prior to the date of registration. Except as provided in subdivision three-a of this section, the department shall renew the registration of each licensee upon receipt of a proper application, on a form prescribed by the department and conforming to the requirements of section 3-503 of the general obligations law, and the registration fee. Any licensee who fails to register by the beginning of the appropriate registration period shall be required to pay an additional fee for</p>

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	<p>late filing of ten dollars for each month that registration has been delayed. No licensee resuming practice after a lapse of registration shall be permitted to practice without actual possession of the registration certificate.</p> <p>3-a. Prior to issuing any registration pursuant to this section and section sixty-five hundred twenty-four of this chapter, the department shall request and review any information relating to an applicant which reasonably appears to relate to professional misconduct in his or her professional practice in this and any other jurisdiction. The department shall advise the director of the office of professional medical conduct in the department of health of any information about an applicant which reasonably appears to be professional misconduct as defined in sections sixty-five hundred thirty and sixty-five hundred thirty-one of this chapter, within seven days of its discovery. The registration or re-registration of such applicant shall not be delayed for a period exceeding thirty days unless the director finds a basis for recommending summary action pursuant to subdivision twelve of section two hundred thirty of the public health law after consultation with a committee on professional conduct of the state board for professional medical conduct, if warranted. Re-registration shall be issued if the commissioner of health fails to issue a summary order pursuant to subdivision twelve of section two hundred thirty of the public health law within ninety days of notice by the department pursuant to this subdivision. Re-registration shall be denied if the commissioner of health issues a summary order pursuant to subdivision twelve of section two hundred thirty of the public health law.</p> <p>Any licensee who is not engaging in the practice of his profession in this state and does not desire to register shall so advise the department. Such licensee shall not be required to pay an additional fee for failure to register at the beginning of the registration period.</p> <p>Licensees shall notify the department of any change of name or mailing address within thirty days of such change. Failure to register or provide such notice within one hundred eighty days of such change shall be willful failure under section sixty-five hundred thirty of this chapter.</p> <p>The fee for replacement of a lost registration certificate or license or for registration of an additional office shall be ten dollars. An additional fee of twenty-five dollars shall be charged for the licensure or registration of any applicant who submits a bad check to the department.</p>
<p>North Carolina</p>	<p>Regulation: 21 nc Admin Code 38.0302</p> <p>21 NCAC 38 .0302 LICENSE RENEWAL</p> <p>(a) Any licensee desiring the renewal of a license shall apply for renewal and shall submit the renewal application, documentation of continuing competence activities, and the fee. Occupational therapy assistants who are employed must also include evidence of required supervision.</p> <p>(b) Licenses not renewed by June 30 are expired. Persons whose licenses are expired for 24 months or less and who desire to be licensed shall apply for and complete the requirements to renew the license. The person shall also provide proof of 15 points of continuing competence activities for the last year the license was current and for each full year the person's license was expired.</p> <p>(c) Any person whose license is expired and who engages in any occupational therapy activities governed by the occupational therapy law shall be subject to the penalties prescribed in G.S. 90-270.76, 90-270.79, 90-270.80 and 90-270.80A.</p> <p>(d) Licenses expired in excess of 24 months shall not be renewed. Persons whose licenses are expired in excess of 24 months and who desire to be licensed shall apply for and complete the requirements for a new</p>

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	<p>license. <i>History Note: Authority G.S. 90-270.69(4); 90-270.75; Eff. July 1, 1985;</i></p>
North Dakota	<p><u>Statute:</u> ND Cent Code §55-02-01</p> <p>1. Licensure renewal for occupational therapist. a. Applications for renewal of occupational therapy licenses will be mailed by the board on or before April first of the renewal year to all licenseholders. Renewal applications, continued competency documentation, and fees must be postmarked by the United States postal service or delivered to the board’s office on or before June first of the renewal year. b. Occupational therapists are considered delinquent and a late charge shall be assessed if the renewal application, renewal license fee, and continued competency documentation are not postmarked by the United States postal service or delivered to the board’s office on or before June first of the renewal year. c. Occupational therapy licenses will expire if the renewal application, continued competency documentation, and fees are not postmarked by the United States postal service or delivered to the board’s office by June thirtieth of the renewal year. To reinstate an expired license, an applicant must submit: (1) A renewal application form; (2) The renewal license fee; (3) Continued competency documentation; and (4) Late charges as assessed by the board. No late renewal of an occupational therapy license may be granted more than three years after expiration, at which time the initial application process is required. 55.5-02-01-04. Continued competency. Continued competency is the ongoing application and integration of knowledge, critical thinking, interpersonal, and psychomotor skills essential to safely and effectively deliver occupational therapy services within the context of a practitioner’s role and environment. 1. The board requires a minimum of twenty contact hours within the twenty-four months prior to the completed application for renewal of licensure. a. One contact hour is equal to one clock-hour. b. Ten contact hours are equal to one continuing education unit.</p>
Ohio	<p><u>Regulation:</u> OH Admin Code 4755-3-12</p>

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(A) Pursuant to rule 4755-3-10 of the Administrative Code, the occupational therapy or occupational therapy assistant license of an individual who fails to comply with the renewal requirements shall automatically expire on the thirtieth day of June of the appropriate year.

(B) All applicants for reinstatement shall submit a completed application on the forms specified by the section. All applications shall:

- (1) Be typewritten or printed in ink;
- (2) Be signed by the applicant;
- (3) Contain the fee prescribed by rule 4755-5-08 of the Administrative Code;
- (4) Be accompanied by such evidence, statements, or documents as specified on the forms; and
- (5) Contain proof that the applicant met the appropriate continuing education requirement:
 - (a) For reinstatement applications submitted on or after August first of the year in which the applicant's license expired, the applicant shall complete twenty contact hours of continuing education in accordance with rule 4755-9-01 of the Administrative Code within the two year period immediately preceding the application for reinstatement. Contact hours used to meet the requirement of this paragraph shall not be used to renew the reinstated license; or
 - (b) Notwithstanding paragraph (D)(1)(a) of this rule, for reinstatement applications submitted before August first of the year in which the applicant's license expired, the applicant shall complete the number of contact hours of continuing education that were required to renew the expired license. All contact hours used to reinstate the license shall be earned in accordance with rule 4755-9-01 of the Administrative Code. Contact hours used to meet the requirement of this paragraph shall not be used to renew the reinstated license.

(C) All applications, statements, and other documents so submitted, shall be retained by the section.

(D) Reinstatement is required for any occupational therapist or occupational therapy assistant whose Ohio occupational therapy/occupational therapy assistant license has expired. The provisions for reinstatement/return to practice are as follows:

- (1) Applicants out of practice for zero to five years shall:
 - (a) Provide proof of completion of twenty hours of continuing education within the two year period immediately preceding the application for reinstatement; and
 - (b) Pass the Ohio occupational therapy laws and rules examination.
- (2) Applicants out of practice more than five years:
 - (a) Shall provide proof of completion of twenty hours of continuing education within the two year period immediately preceding the application for reinstatement.
 - (b) Shall pass the Ohio occupational therapy laws and rules examination.
 - (c) May be subject to additional requirements outlined by the occupational therapy section.

The occupational therapy section may consider, but is not limited to, the following additional requirements:

- (i) Professional development plan;
- (ii) Extended coursework;
- (iii) Clinical examination (certification exam);
- (iv) Additional continuing education;
- (v) Mentorship; and
- (vi) Competency based performance appraisals.

Effective 5/1/05 119.032 Review Date 4/1/11
4755-5-08 Fee for reinstatement.

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	<p>(A) The reinstatement fee shall be one hundred fifty dollars. The prescribed fee shall be submitted to the occupational therapy section with the reinstatement application. Effective 5/1/05 119.032 Review Date 4/1/08</p>
<p>Oklahoma</p>	<p>Statute: OK 2004 Ch 59 §888.10</p> <p>888.10. Renewal of license - Continuing education</p> <p>A. Licenses under this act shall be subject to annual renewal and shall expire unless renewed in the manner prescribed by the rules and regulations of the Board, upon payment of a renewal fee provided for in Section 11 of this act. The Board may provide for the late renewal of a license upon payment of a late fee in accordance with its rules and regulations, but no such late renewal of a license may be granted more than five (5) years after its expiration. A hearing before the Board may be required in addition to a late fee.</p> <p>B. A suspended license is subject to expiration and may be renewed as provided in this section, but such renewal shall not entitle the licensee, while the license remains suspended and until it is reinstated, to engage in the licensed activity, or in any conduct or activity in violation of the order or judgment by which the license was suspended. If a license revoked on disciplinary grounds is reinstated, the licensee as a condition of reinstatement, shall pay the renewal fee and any late fee that may be applicable.</p> <p>C. The Board may establish continuing education requirements to facilitate the maintenance of current practice skills of all persons licensed under this act.</p> <p>Regulation: OK Admin Code 435: 30-1-5</p> <p>(d) Re-entry guidelines. Therapists with licenses lapsed more than twelve months wishing to re-enter the practice of Occupational Therapy will be required to file an application on forms provided by the Board. Therapists may be required to meet one or more of the following guidelines:</p> <ol style="list-style-type: none"> (1) Personal appearance before the Advisory Committee. (2) At least 2 Continuing Education Units for each month license was lapsed. (3) Practice under the direct supervision of a licensed Occupational Therapist for one month (at least 22 days) for each year license was lapsed up to three months. The supervising Therapist will provide to the Committee a report on the applicant's performance prior to licensure. (4) NBCOT certification examination. <p>(e) Personal appearance requirement. Therapists with licenses lapsed more than sixty months wishing to re-enter practice will be required to make a personal appearance before the Committee and meet any of the above guidelines as directed by the Committee.</p>
<p>Oregon</p>	<p>Statute: OR Rev Stat §675.240</p>

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SECTION 1. ORS 675.240 is amended to read:

675.240. Except as provided in ORS 675.270, each applicant for licensure under ORS 675.210 to 675.340 as an occupational therapist shall:

- (1) Have successfully completed an educational program in occupational therapy recognized by the Occupational Therapy Licensing Board, with concentration in biological or physical science, psychology and sociology, and with education in selected manual skills.
- (2) Pass to the satisfaction of the board an examination adopted by the board to determine the fitness of the applicant for practice as an occupational therapist or be entitled to be licensed as provided in ORS 675.270.
- (3) Have successfully completed at least six months of supervised field work that complies with rules adopted by the board.
- (4) Comply with continuing education requirements as adopted by the board by rule.**
- (5) If the applicant has been unlicensed for more than three years, complete a board-approved reentry program or retake the board-approved national examination to determine fitness for practice as an occupational therapist.**

SECTION 2. ORS 675.250 is amended to read:

675.250. Except as provided in ORS 675.270, an applicant for licensure under ORS 675.210 to 675.340 as an occupational therapy assistant shall:

- (1) Be at least 18 years of age.
- (2) Have successfully completed the academic requirements of an educational program for occupational therapy assistants recognized by the Occupational Therapy Licensing Board.
- (3) Pass an examination approved by the board to determine the fitness of the applicant for practice as an occupational therapy assistant.
- (4) Have successfully completed at least two months of supervised field work that complies with rules adopted by the board.
- (5) Comply with continuing education requirements as adopted by the board by rule.**
- (6) If the applicant has been unlicensed for more than three years, complete a board-approved reentry program or retake the board-approved national examination to determine fitness for practice as an occupational therapy assistant**

Regulation: OR Admin Rules 339-020-0030

Rules for two-year licenses

With the new two-year licenses any licensee renewing their license now has two years within with to obtain the required 30 points of CE.

Specific Rules which reflect the change to two-year licenses include:

OAR 339-010-0023 License Renewals

- (1) Each applicant for license renewal shall submit to the Board on or before May 1 of each even numbered year a completed license renewal application, CE log and appropriate renewal fee.
- (2) Failure to submit a renewal application, CE log and appropriate fee by May 1 may result in a civil penalty imposed on the applicant.

OAR 339-020-0030 CE Requirements for Current Licensees

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	<p>(1) A current licensee is defined as a licensee whose license has not expired.</p> <p>(2) A current licensee shall obtain 30 points of CE from Board approved categories during the two-years immediately preceding the date of the license renewal.</p> <p>OAR 339-020-0050 CE requirements for Initial Licensees (Except New Graduates)</p> <p>A person who applies for a license from another state or territory shall obtain 15 points of CE from Board approved categories during the year immediately preceding the date of the licensee’s first license renewal. Thereafter the licensee must obtain CE from Board approved categories as defined in 339-020-0030.</p>
<p>Pennsylvania</p>	<p>Statute: 63 PA Stat. §1505</p> <p>Section 11. Examination for licensure of occupational therapists and occupational therapy assistants.</p> <p>(a) Individuals applying for licensure in accordance with the requirements of sections 8 and 10 shall be required to pass a written examination approved by the board which is designed to test the knowledge and experience necessary to the safe, effective and professional practice of occupational therapy in Pennsylvania. The examination shall test the applicant's knowledge of the basic and clinical sciences relating to occupational therapy and occupational therapy theory and practice, including the applicant's professional skill and judgment in the utilization of occupational therapy techniques and methods and such other subjects as the board deems useful to determine the applicant's fitness to practice.</p> <p>(b) Applicants for licensure shall be examined at a time and place determined by the board. Examinations shall be given at least twice a year. It shall notify applicants by mail of the time and place of scheduled examinations.</p> <p>(c) Individuals applying for licensure shall remit an examination fee, in accordance with section 17, prior to admission to take the written examination using forms provided by the board. A person who fails an examination may apply for reexamination to the board accompanied by the prescribed fee.</p> <p>(d) Applicants may obtain their examination scores and may review their papers in accordance with the rules and regulations established by the board. The board may adopt rules and regulations governing the eligibility of applicants who have failed to pass two examinations concerning their admittance to subsequent examinations</p> <p>(a) A license issued under this act shall be renewed biennially upon payment of the renewal fee prescribed in section 17. It shall expire unless renewed in the manner prescribed by the regulations of the board. The board may provide for the late renewal of a license upon the payment of a late fee. A late renewal of a license shall not be granted more than four years after its expiration. A license shall be renewed after the four-year period only by complying with section 11. The board may establish additional requirements for license renewal designed to assure continued competency of the applying occupational therapist.</p> <p>(b) A suspended license shall expire at the end of its term and may be renewed as provided in this section. The renewal shall not authorize the licensee, while the license remains suspended, to engage in the licensed activity or in any other activity in violation of the order or judgment by which the license was suspended. Whenever a license revoked on disciplinary grounds is reinstated the licensee, as a condition of reinstatement, shall pay a renewal fee and any late fee that may be applicable.</p> <p>Regulation: 19 PA Bull 335</p> <p>(g) A licensee who is applying to return to active status is required to pay fees which are due, submit a sworn statement stating the period of time during which he was not engaged in practice in this Commonwealth, submit a resume of professional</p>

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	<p>activities since the most recent licensure, and submit a letter of good standing from another state or territory where he is currently licensed or registered to practice.</p> <p>(h) The applicant for licensure renewal will not be assessed a fee or penalty for preceding biennial periods in which the applicant did not engage in practice in this Commonwealth.</p> <p>(i) If the applicant has failed to renew his license and has not practiced for longer than 4 years, the applicant shall pass the licensure examination or qualify for a waiver of examination under § 42.12 (relating to waiver of licensure examination) before his license is renewed. In addition, the Board may require the applicant to do one or more of the following:</p> <ol style="list-style-type: none"> (1) Be personally interviewed by a designated Board member or representative. (2) Pass an oral practical examination. (3) Prove physical and mental fitness to practice in this Commonwealth. <p>(j) If other conditions of the act and this chapter have been met, active status will be restored upon payment of fees and penalties which have accrued.</p> <p>(k) A licensee who has engaged in practice during a period in which he was not licensed may be subject to criminal prosecution under section 16(c) of the act (63 P. S. § 1516(c)).</p>
<p>Rhode Island</p>	<p><u>Regulation:</u> RI Govt Reg 5-40.1-5</p> <p>Section 6.0 <i>Issuance and Renewal of License</i></p> <p>6.1 Upon the recommendation of the Board, the Director shall issue to applicants who have satisfactorily met the licensure requirements herein, a license to practice occupational therapy in this state. Said license, unless sooner suspended or revoked, shall expire on the thirty-first (31st) day of March, of each even year (biennially).</p> <p>6.2 On or before the first (1st) day of March of each even year, the Administrator of the Division shall mail an application for renewal of license to every individual to whom a license has been issued or renewed during the current licensure period. Every individual so licensed who desires to renew his or her license shall file with the Division such renewal application duly executed together with the evidence of continuing education requirements of section 6.5 (below) and the renewal fee of ninety dollars (\$90.00) made payable by check to the General Treasurer, state of Rhode Island, on or before the thirty-first day of March of each even year.</p> <p>6.3 Upon receipt of such renewal application and payment of fee, the Director, upon the recommendation of the Board, shall grant a renewal license effective the thirty-first (31st) day of March for a period of two (2) years, unless sooner suspended or revoked.</p> <p>6.4 Any individual who allows his or her license to lapse by failing to renew it on or before the thirty-first (31st) day of March of the next even year as provided above, may be reinstated by the Director upon receiving a receipt from the Division for payment of the current renewal fee plus an additional forty dollars (\$40.00) made payable by check to the General Treasurer, state of Rhode Island.</p> <p>6.4.1 Any individual using the title "occupational therapist" or "occupational therapy assistant" during the time his or her license has lapsed shall be subject to the penalties provided for violations of these regulations and the Act.</p> <p>6.5 Continuing Education</p>

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	<p>On application for renewal of license, occupational therapists and occupational therapy assistants must show proof of participation in twenty (20) hours biennially in presentations, clinical instruction, publications, research, inservice programs, continuing education activities offered by the American Occupational Therapy Association or American Occupational Therapy Association approved providers, university courses, and/or self-study courses. Contact hours of continuing education shall be recognized by the Board as follows:</p>
<p>South Carolina</p>	<p>Regulation: SC Code Regs 94-07</p> <p>94-07. Reactivation of Inactive or Lapsed Licenses.</p> <p>(1) An occupational therapist or occupational therapy assistant whose license has been inactive or lapsed for three (3) years but less than five (five) years may reactivate the license by applying to the Board, demonstrating evidence satisfactory to the Board on a form approved by the Board of five hundred (500) hours of clinical practice under the on-site supervision of an occupational therapist, and paying the reactivation fee.</p> <p>(2) An occupational therapist or occupational therapy assistant whose license has been inactive or lapsed for five (5) years but less than ten (10) years may reactivate the license by applying to the Board, demonstrating evidence satisfactory to the Board of no less than seven hundred fifty (750) hours under the on-site supervision of an occupational therapist licensed in this State, successful completion of a course(s) approved by the Board, and paying the reactivation fee.</p> <p>(3) An occupational therapist or occupational therapy assistant whose license has been inactive or lapsed for ten (10) years or more may reactivate the license by applying to the Board, demonstrating evidence satisfactory to the Board of no less than one thousand (1000) hours under the on-site supervision of an occupational therapist licensed in this State, successfully passing an examination administered or approved by the Board, and paying the reactivation fee.</p>
<p>South Dakota</p>	<p>Statute: SD Codified L §36-31-11</p> <p>36-31-11. Expiration of license--Renewal--Fee--Restoration of forfeited license--Time limit-- Continuing competency requirements. Any license issued by the board, pursuant to the provisions of this chapter, shall expire on the first day of January of the year next succeeding the issuance thereof. A license may be renewed upon the payment of a fee to be fixed annually by the board. Failure of a licensee to renew his license on or before the first day of March of each year, constitutes a forfeiture of such license. However, any person who has forfeited his license under this chapter may have it restored to him by making written application thereof and by payment of the annual renewal fee for the current year and late renewal fee. Late renewal of a license may not be granted more than five years after its expiration. The board may establish, pursuant to chapter 1-26, additional requirements for license renewal which provide evidence of continuing competency.</p> <p>Source: SL 1986, ch 323, § 11.</p> <p>Regulation: SD Admin Rules 20:64:04:01</p> <p>20:64:04:01. Continuing competency requirements. To qualify for renewal of a license upon its expiration as prescribed in SDCL 36-31-11, an applicant for renewal must complete 12 continuing competency points in a one-year period in professional education activities updating competency in occupational therapy and practice.</p>

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Tennessee	<p><u>Regulation:</u> TN Comp Rules and Regs 1150-2-.12</p> <p>(13) Reinstatement/Reactivation of an Expired, Retired or Inactive License. (a) Expired, retired, or inactive for three (3) years or less - An individual whose license has expired, or has been retired or inactive for three (3) years or less shall submit the appropriate application and documentation of continued competence, as provided in paragraph (12), for the two (2) year period that precedes the reinstatement/reactivation year. (b) Expired, retired or inactive more than three (3) years 1. An individual whose license has expired, or has been retired or inactive for more than three (3) years shall submit the appropriate application and documentation of continued competence, as provided in paragraph (12), for the two (2) year period that precedes the reinstatement/reactivation year; and 2. The Board may, at its discretion, require additional education, supervised clinical practice, or successful passage of examinations. (14) The Board, in cases of documented illness, disability, or other undue hardship, may waive the continued competence requirements and/or extend the deadline to complete continued competence requirements. To be considered for a waiver of continued competence requirements, or for an extension of the deadline to complete the continued competence requirements, a licensee must request such in writing with supporting documentation before the end of the two (2) year period in which the continued competence requirements were not met.</p> <p>Authority: T.C.A. §§ 4-5-202, 4-5-204, 63-13-108, 63-13-204, 63-13-209, 63-13-210, and 63-13-215. Administrative History: Original rule filed March 24, 2005; effective June 7, 2005. Amendment filed April 17, 2007; effective July 1, 2007.</p> <p>1150-2-.12 CONTINUED COMPETENCE. On January 1, 2006 the Board shall begin to notify applicants for licensure renewal of the continued competence requirements as provided in T.C.A. § 63-13-204 (d). The Board shall require each licensed occupational therapist and occupational therapist assistant to participate in a minimum number of activities to promote continued competence for the two (2) calendar years (January 1-December 31) that precede the licensure renewal year (a.k.a. biennium). Beginning January 1, 2008 all applicants for licensure, renewal of licensure, reactivation of licensure, or reinstatement of licensure must attest to having completed continued competence requirements for the two (2) calendar years (January 1-December 31) that precede the licensure renewal, reactivation or reinstatement year.</p> <p>(1) The requirements for continued competence activities are defined as planned learning experiences that occur for occupational therapists and occupational therapist assistants. Content of the experiences must relate to a licensee’s current or anticipated roles and responsibilities in occupational therapy. Qualified learning experiences may include theoretical or practical content related to the practice of occupational therapy; research; management; or the development, administration, supervision, and teaching of clinical practice or service delivery programs in occupational therapy. The purpose of this requirement is to assist in assuring safe and effective practices in the provision of occupational therapy services to the citizens of Tennessee. (2) For applicants approved for initial licensure by examination, successfully completing the requirements of Rules 1150-2-.04, .05, and .08, as applicable, shall be considered proof of sufficient competence to constitute compliance with this rule for the initial period of licensure. The use of physical agent modalities by any licensee requires additional certification pursuant to Rule 1150-2-.04.</p>
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	<p>(3) Occupational Therapists and Occupational Therapy Assistants are required to complete twenty-four (24) continued competence credits for the two (2) calendar years (January 1 - December 31) that precede the licensure renewal year.</p> <p>(a) A maximum of four (4) continued competence credits achieved during the two (2) calendar year period that are in excess of the twenty-four (24) credit requirement may be used to partially complete the requirement for the subsequent two (2) calendar year period.</p> <p>(b) The subjects of any continued competence credits used to partially complete the requirement for the subsequent two (2) calendar year period shall not pertain to:</p> <ol style="list-style-type: none"> 1. the AOTA Code of Ethics; or 2. the occupational therapy portions of T.C.A. §§ 63-13-101, <u>et seq.</u>, the Tennessee Occupational and Physical Therapy Practice Act; or 3. Chapter 1150-2, General Rules Governing the Practice of Occupational Therapy. <p>(4) Twelve (12) of the required twenty-four (24) continued competence credits must be directly related to the delivery of occupational therapy services.</p> <p>(5) One (1) hour of the required twenty-four (24) continued competence credits shall pertain to the AOTA Code of Ethics or other ethics related continued competence activities which have implications for the practice of occupational therapy.</p> <p>(6) One (1) hour of the required twenty-four (24) continued competence credits shall pertain to the occupational therapy portions of T.C.A. §§ 63-13-101, <u>et seq.</u>, the Tennessee Occupational and Physical Therapy Practice Act, and shall pertain to Chapter 1150-2, General Rules Governing the Practice of Occupational Therapy.</p> <p>July, 2007 (Revised) 23 GENERAL RULES GOVERNING THE PRACTICE OF CHAPTER 1150-2 OCCUPATIONAL THERAPY (Rule 1150-2-.12, continued)</p> <p>(7) Ten (10) hours of the required twenty-four (24) continued competence credits may pertain to the licensee's current or anticipated professional role or may be directly related to the delivery of occupational therapy services.</p>
<p>Texas</p>	<p>Regulation: 25 TX Admin Code §370</p> <p>Chapter 370 (C)</p> <p>If the license has been expired for one year or longer, the person may not renew the license. To obtain a new license, the applicant must retake and pass the national examination and comply with the requirements set by Chapter 364 of this title.</p> <p>CHAPTER 364. REQUIREMENTS FOR LICENSURE</p> <p>§364.1 Requirements for Licensure</p> <p>(a) All applicants shall:</p> <ol style="list-style-type: none"> (1) submit a complete, notarized application form with a recent passport-type color photograph of the applicant; (2) submit a non-refundable application fee as set by the Executive Council; (3) submit a successfully completed board jurisprudence examination on the Texas Occupational Therapy Practice Act and board rules; (4) Have completed an accredited OT/OTA program; (5) Have completed supervised fieldwork experience, a minimum of 6 months for OT and 2 months for OTA. <p>(b) If the applicant has not passed the national licensure examination, the applicant must also meet the requirement in §364.2 of this title (relating to License by Examination).</p>

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	<p>§364.2 Initial Licensure by Examination</p> <p>(a) An Applicant applying for license by examination must</p> <ol style="list-style-type: none"> (1) meet all provisions for §364.1 of this title (relating to Requirements for a License); and (2) pass the NBCOT certification examination for occupational therapists or occupational therapy assistants with a score set by NBCOT. Score reports must be sent to the Board by NBCOT or their score reporting service. (3) Application for license must be received no later than two years following date of exam. <p>(b) Upon receiving the test scores from NBCOT the Board will automatically issue a regular license to the applicant with a passing score.</p> <p>(c) An applicant who fails an examination may take additional examinations by sending in the appropriate fee with the board's re-exam form.</p> <p>(d) An application for license is valid for one year from the date it is received by the board. During that year, a re-exam fee may be paid to the board for each subsequent exam taken by the applicant. At the end of the year the application fee must be paid to continue the application process for the second year. The process will then continue under the terms of the original application.</p>
<p>Utah</p>	<p><u>Regulation:</u> UT Admin Code R156-1-308g</p> <p>R156-1-308g. Reinstatement of Licensure Which was Active and In Good Standing at the Time of Expiration of Licensure - Requirements.</p> <p>The following requirements shall apply to reinstatement of licensure which was active and in good standing at the time of expiration of licensure:</p> <ol style="list-style-type: none"> (1) In accordance with Subsection 58-1-308(5), if an application for reinstatement is received by the division between the date of the expiration of the license and 31 days after the date of the expiration of the license, the applicant shall: <ol style="list-style-type: none"> (a) submit a completed renewal form as furnished by the division demonstrating compliance with requirements and/or conditions of license renewal; and (b) pay the established license renewal fee and a late fee. (2) In accordance with Subsection 58-1-308(5), if an application for reinstatement is received by the division between 31 days after the expiration of the license and two years after the date of the expiration of the license, the applicant shall: <ol style="list-style-type: none"> (a) submit a completed renewal form as furnished by the division demonstrating compliance with requirements and/or conditions of license renewal; and (b) pay the established license renewal fee and reinstatement fee. (3) In accordance with Subsection 58-1-308(6)(a), if an application for reinstatement is received by the division more than two years after the date the license expired and the applicant has not been active in the licensed occupation or profession while in the full-time employ of the United States government or under license to practice that occupation or profession in any other state or territory of the United States during the time the license was expired, the applicant shall: <ol style="list-style-type: none"> (a) submit an application for licensure complete with all supporting documents as is required of an individual making an initial application for license demonstrating the applicant meets all current qualifications for licensure and compliance with requirements and/or conditions of license reinstatement; (b) provide information requested by the division and board to clearly demonstrate the applicant is currently competent to engage in the occupation or profession for which reinstatement of licensure is requested;

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	<p>(c) if the applicant has not been engaged in unauthorized practice of the applicant's occupation or profession following the expiration of the applicant's license, pay the established license fee for a new applicant for licensure and the reinstatement fee; and</p> <p>(d) if the applicant has been engaged in unauthorized practice of the applicant's occupation or profession following the expiration of the applicant's license, pay the current license renewal fee multiplied by the number of renewal periods for which the license renewal fee has not been paid since the time of expiration of license, plus a reinstatement fee.</p> <p>(4) In accordance with Subsection 58-1-308(6)(b), if an application for reinstatement is received by the division more than two years after the date the license expired but the applicant has been active in the licensed occupation or profession while in the full-time employ of the United States government or under license to practice that occupation or profession in any other state or territory of the United States shall:</p> <p>(a) provide documentation of prior licensure in the State of Utah;</p> <p>(b) provide documentation that the applicant has continuously, since the expiration of the applicant's license in Utah, been active in the licensed occupation or profession while in the full-time employ of the United States government or under license to practice that occupation or profession in any other state or territory of the United States;</p> <p>(c) provide documentation that the applicant has completed or is in compliance with any renewal qualifications;</p> <p>(d) provide documentation that the applicant's application was submitted within six months after reestablishing domicile within Utah or terminating full-time government service; and</p> <p>(e) pay the established license renewal fee and the reinstatement fee.</p>
<p>Vermont</p>	<p><u>Statute:</u> VT Stats §3359</p> <p>§ 3359. Renewals</p> <p>(a) Licenses shall be renewed every two years upon payment of the required fee, provided the person applying for renewal completes at least 20 hours of continuing competence requirements, approved by the director, during the preceding two-year period. The director, with the advice of the advisor appointees, shall establish, by rule, guidelines and criteria for continuing competence credit. The director may waive the continuing competence requirement for the initial licensure period.</p> <p>(b) Biennially, the director shall forward a renewal form to each licensee. Upon receipt of the completed form and the renewal fee, the director shall issue a new license.</p> <p>(c) Any application for renewal of a license which has expired shall be accompanied by the renewal fee and late fee. A person shall not be required to pay renewal fees for years during which the license was lapsed.</p> <p>(d) The director may, after notice and opportunity for reinstatement hearing, revoke a person's right to renew licensure if the license has lapsed for five or more years. (Added 1993, No. 102, § 1; amended 2001, No. 151 (Adj. Sess.), § 41, eff. June 27, 2002.)</p> <p>3360. Repealed. 1997, No. 59, § 65(6), eff. June 30, 1997.</p> <p><u>Regulation:</u> VT Govt Reg 3.5</p> <p>3.5 REINSTATING LICENSURE</p> <p>If a license has expired because it was not renewed on time, the licensee may apply for reinstatement and pay the renewal fee for the current renewal period and a late renewal penalty. The licensee does not have to pay renewal fees for years during which the license was lapsed.</p>

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	<p>The Director may also revoke the right to reinstate a license, after an opportunity for a formal hearing, if the license has lapsed for five years or lon</p>
<p>Virginia</p>	<p>Regulation: 18 VA Admin Code 85-80-80</p> <p>18VAC85-80-80. Reinstatement.</p> <p>A. An occupational therapist who allows his license to lapse for a period of two years or more and chooses to resume his practice shall submit a reinstatement application to the board and information on any practice and licensure or certification in other jurisdictions during the period in which the license was lapsed, and shall pay the fee for reinstatement of his licensure as prescribed in 18VAC85-80-26.</p> <p>B. An occupational therapist who has allowed his license to lapse for two years but less than six years, and who has not engaged in active practice as defined in 18VAC85-80-10, shall serve a board-approved practice of 160 hours to be completed in two consecutive months under the supervision of a licensed occupational therapist.</p> <p>C. An occupational therapist who has allowed his license to lapse for six years or more, and who has not engaged in active practice, shall serve a board-approved practice of 320 hours to be completed in four consecutive months under the supervision of a licensed occupational therapist.</p> <p>D. An applicant for reinstatement shall meet the continuing competency requirements of 18VAC85-80-71 for the number of years the license has been lapsed, not to exceed four years.</p> <p>18VAC85-80-71. Continued competency requirements for renewal of an active license.</p> <p>A. In order to renew an active license biennially, a practitioner shall complete the Continued Competency Activity and Assessment Form that is provided by the board and that shall indicate completion of at least 20 contact hours of continuing learning activities as follows:</p> <ol style="list-style-type: none"> 1. A minimum of 10 of the 20 hours shall be in Type 1 activities offered by a sponsor or organization recognized by the profession and may include in-service training, self-study courses, continuing education courses, specialty certification or professional workshops. 2. No more than 10 of the 20 hours may be Type 2 activities, which may include consultation with another therapist, independent reading or research, preparation for a presentation or other such experiences that promote continued learning. <p style="padding-left: 100px;">C. The practitioner shall retain in his records the completed form with all supporting documentation for a period of six years following the renewal of an active license.</p> <p style="padding-left: 100px;">D. The board shall periodically conduct a random audit of at least one to two percent of its active licensees to determine compliance. The practitioners selected for the audit shall provide the completed Continued Competency Activity and Assessment Form and all supporting documentation within 30 days of receiving notification of the audit.</p> <p style="padding-left: 100px;">F. The board may grant an extension of the deadline for continuing competency requirements for up to one year for good cause shown upon a written request from the licensee prior to the renewal date.</p> <p style="padding-left: 100px;">G. The board may grant an exemption for all or part of the requirements for circumstances beyond the control of the licensee, such as temporary disability, mandatory military service, or officially declared disasters.</p>
<p>Washington</p>	<p>Regulation: WA Admin Code 246-847-068</p> <p>WAC 246-847-068 Expired license.</p>

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- (1) If the license has expired for three years or less, the practitioner must meet the requirements of chapter 246-12 WAC, Part 2
- (2) If the license has expired for over three years, and the practitioner has been in active practice in another United States jurisdiction, the practitioner must
- (a) Submit verification of active practice from any other United States jurisdiction
 - (b) Meet the requirements of chapter 246-12 WAC, Part 2
- (3) If the license has expired for over three years, and the practitioner has not been in active practice in another United States jurisdiction, the practitioner must:
- (a) Either provide evidence of having passed the examination as defined in WAC 246-847-080 within the previous two-year period or provide evidence of successfully completing a board-approved educational program specifically designed for occupational therapists or occupational therapy assistants preparing for reentry into the field of occupational therapy.
 - (b) Meet the requirements of chapter 246-12 WAC, Part 2.
- WAC 246-12, Part 2
- (1) An initial credential for a practitioner is issued once all eligibility requirements are met.
- (2) To obtain an initial credential, the practitioner must:
- (a) Pay applicable application, examination and licensing fees;
 - (b) Submit an application on forms approved by the secretary;
 - (c) Submit supporting documentation required by the regulatory entity.
- (3) The initial credential will expire on the practitioner's birthday, except for faculty or postgraduate education credentials authorized by law. Initial credentials issued within ninety days of the practitioner's birthday do not expire until the practitioner's next birthday.
- 1) The credential status is expired if the practitioner does not renew on or before the expiration date. The practitioner must not practice until the credential is returned to active status.
- (2) Any renewal that is postmarked or presented to the department after midnight on the expiration date is late, and subject to a late renewal penalty fee. The late penalty fee will be waived if:
- (a) The credential expires on a day the department is closed for business; and
 - (b) Payment is received at the department of health, health professions quality assurance main office on the next business day.
- (3) A credential is returned to active status by complying with the following:
- (a) Expired for one renewal cycle or less:
 - (i) Pay the late renewal penalty fee;
 - (ii) Pay the current renewal fee;
 - (iii) Pay the current substance abuse monitoring surcharge, if required by the profession;
 - (iv) Provide written declarations or documentation, if required for the profession; and
 - (v) Comply with current continuing education or continuing competency requirements if required by the profession.
 - (b) Expired for more than one renewal cycle but less than three years:
 - (i) Complete an abbreviated application form;
 - (ii) Pay the late renewal penalty fee;
 - (iii) Pay the current renewal fee;
 - (iv) Pay the current substance abuse monitoring surcharge, if required by the profession;
 - (v) Pay the expired credential reissuance fee;
 - (vi) Provide a written declaration that no action has been taken by a state or federal jurisdiction or hospital

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	<p>which would prevent or restrict the practitioner's practice of the profession; (vii) Provide a written declaration that he or she has not voluntarily given up any credential or privilege or has not been restricted in the practice of the profession in lieu of or to avoid formal action; (viii) Provide a written declaration that continuing education and competency requirements for the two most recent years have been met, if required for the profession to maintain an active credential; and Kansas</p> <p>Continued competency. As required in chapter 246-12 WAC, Part 7, licensed occupational therapists and licensed occupational therapy assistants must complete thirty hours of continuing education every two years. A minimum of twenty hours must be directly related to the practice of occupational therapy as defined in RCW 18.59.020 and WAC 246-847-010. The remaining ten hours may be in professional development activities that enhance the licensed occupational therapist or licensed occupational therapy assistant. The thirty contact hours must be obtained through two or more of the activities listed below. Documentation for all activities must include licensee's name, date of activity, and number of hours. Additional specific documentation is defined below:</p>
<p>West Virginia</p>	<p>Regulation: 61 WV Code of State Rules 02-026</p> <p>OT 3.05 Failure to be registered. Failure to renew a license by November 1 of odd numbered years shall cause the license to lapse. A licensee who allows the license to lapse may apply to the board for reinstatement of the license as follows: (1) If the licensee applies for renewal of the license less than 5 years after its expiration, the license shall be renewed upon payment of the renewal fee and fulfillment of the continuing education requirements. (2) If the licensee applies for renewal of the license more than 5 years after its expiration, the board shall make such inquiry as it finds necessary to determine whether the applicant is competent to practice under the license in this state, and shall impose any reasonable conditions on reinstatement of the license, including oral examination, as the board deems appropriate. All applicants under this section shall be required to pass the open book examination on statutes and rules, which is the same examination given to initial applicants. History: CR 02-026: cr. Register December 2002 No. 564, eff. 1-1-03.</p> <p>of continuing education in occupational therapy is to assure the public of the expectation and obligation that practitioners maintain currency, knowledge levels and professional competence. Occupational therapists and occupational therapy assistants shall complete continuing education as follows: (1) Each holder of a license as an occupational therapist shall, at the time of applying for renewal of a license of registration under s. 448.07, Stats., certify that he or she has, in the 2 years preceding the renewal application, completed at least 24 points of acceptable continuing education. (2) Each holder of a license as an occupational therapy assistant shall, at the time of applying for renewal of a license of registration under s. 448.967, Stats., certify that he or she has, in the 2 years preceding the renewal application, completed at least 24 points of acceptable continuing education. (3) At least 12 of the points shall be accumulated through professional development activities related to occupational therapy in the following categories set forth in the following table.</p>

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Wisconsin	<p><u>Statute:</u> WI Stat §30-28-12</p> <p>§30-28-12. Renewal of license. (a) All licenses under this article shall be subject to renewal and shall expire unless renewed in the manner prescribed by the rules and regulations of the board upon the payment of a renewal fee. The board may establish additional requirements for license renewal which provide evidence of continued competency. The board may provide for late renewal of a license upon payment of a late renewal fee. Any license which has not been restored within five years following its expiration may not be renewed, restored or reissued thereafter. The holder of such a canceled license may apply for and obtain a valid license only upon compliance with all relevant requirements for issuance of a new license.(b) A suspended license is subject to expiration and may be renewed as provided in this section, but such renewal shall not entitle the licensee, while the license remains suspended and until it is reinstated, to engage in the licensed activity or in other conduct or activity in violation of the order or judgment by which the license was suspended. If a license revoked on disciplinary grounds is reinstated, the licensee, as a condition of reinstatement, shall pay the renewal fee and any late fee that may be applicable.</p> <p><u>Regulation:</u> WV Admin Code §13-1-11</p> <p>§13-1-11. Renewal.</p> <p>11.1. A licensee shall apply to the Board for renewal of his or her license by December 31 of the current calendar year on forms provided by the Board.</p> <p>11.2. Applications for late renewal of a license shall be accompanied by the late renewal fee and. payment for non-renewal years.</p> <p>11.3. The license renewal sent to the license holder shall be accompanied by two (2) walletsized cards for occupational therapy identification.</p> <p>11.4. WVBOT may request that a current photo be submitted with renewal applications.</p> <p>§13-1-12. Continuing Competency Requirements for Renewal of License.</p> <p>12.1. When a licensee applies for the renewal of a license, that licensee shall certify to the Board his or her involvement in continuing professional competency activities in occupational therapy theory and practice and provide documentation to that effect upon the Board.s request.</p> <p>§13-1-12. Continuing Competency Requirements for Renewal of License. 12.1. When a licensee applies for the renewal of a license, that licensee shall certify to the Board his or her involvement in continuing professional competency activities in occupational therapy theory and practice and provide documentation to that effect upon the Board.s request.</p>
Wyoming	<p><u>Statute:</u> WY Stat §33-40-110</p> <p>33-40-110. Renewal of license.</p> <p>(a) Any license issued under this act shall be subject to annual renewal as provided by the board, however no late renewal of a license may be granted more than five (5) years after its expiration.</p>

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	<p>(e) A person who has failed to renew a license for more than five (5) years may obtain a license by practicing under a limited permit provided by W.S. 33-40-105 for a period prescribed by the board which shall be at least twelve (12) weeks and not more than twenty-four (24) weeks. The board shall require evidence of satisfactory performance and may impose additional requirements if performance was unsatisfactory in the same manner as provided by W.S. 33-40-110(d)(i).</p>
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