

GUIDELINES AND POLICY STATEMENTS

VI. E. SAMPLE STATEMENTS REGARDING ACCREDITATION STATUS AND USE OF THE ACOTE LOGO

SAMPLE STATEMENTS FOR APPLICANT OR DEVELOPING PROGRAMS

APPLICANT OR DEVELOPING PROGRAMS:

The following are samples of university/college catalog statements concerning accreditation and credentialing mechanisms for new programs that have submitted an acceptable Letter of Intent to the Accreditation Council for Occupational Therapy Education (ACOTE®) c/o the AOTA Accreditation Program.

DOCTORAL-DEGREE-LEVEL OCCUPATIONAL THERAPY PROGRAM (Applicant or Developing Program)

The entry-level occupational therapy doctoral degree program has applied for accreditation by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE's telephone number c/o AOTA is (301) 652-AOTA.

Once accreditation of the program has been obtained, its graduates will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In addition to the above statements, the program must have a documented and published policy to ensure that students complete all graduation, fieldwork, and experiential component requirements in a timely manner. This must include a statement that all Level II fieldwork and the experiential component of the program must be completed within a time frame established by the program. Sample wording: "Students must complete Level II fieldwork and experiential requirements within 24 months following completion of the didactic portion of the program."

MASTER'S-DEGREE-LEVEL OCCUPATIONAL THERAPY PROGRAM (Applicant or Developing Program)

The entry-level occupational therapy master's degree program has applied for accreditation by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE's telephone number c/o AOTA is (301) 652-AOTA. Once accreditation of the program has been obtained, its graduates will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In addition to the above statements, the program must have a documented and published policy to ensure that students complete all graduation and fieldwork requirements in a timely manner. This must

include a statement that all Level II fieldwork be completed within a time frame established by the program. Sample wording: “Students must complete Level II fieldwork within 24 months following completion of the didactic portion of the program.”

OCCUPATIONAL THERAPY ASSISTANT PROGRAM (Applicant or Developing Program)

The occupational therapy assistant program has applied for accreditation by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE’s telephone number c/o AOTA is (301) 652-AOTA. Once accreditation of the program has been obtained, its graduates will be eligible to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate’s ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In addition to the above statements, the program must have a documented and published policy to ensure that students complete all graduation and fieldwork requirements in a timely manner. This must include a statement that all Level II fieldwork be completed within a time frame established by the program. Sample wording: “Students must complete Level II fieldwork within 18 months following completion of the didactic portion of the program.”

SAMPLE STATEMENTS FOR PROGRAMS WITH DEVELOPING PROGRAM STATUS

PROGRAMS WITH DEVELOPING PROGRAM STATUS:

The following are samples of university/college catalog statements concerning accreditation and credentialing mechanisms for new programs that have been granted Developing Program Status by the Accreditation Council for Occupational Therapy Education (ACOTE).

DOCTORAL-DEGREE-LEVEL OCCUPATIONAL THERAPY PROGRAM (Program with Developing Program Status)

The entry-level occupational therapy doctoral degree program has applied for accreditation and has been granted Developing Program Status by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE’s telephone number c/o AOTA is (301) 652-AOTA. Once accreditation of the program has been obtained, its graduates will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate’s ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In addition to the above statements, the program must have a documented and published policy to ensure that students complete all graduation, fieldwork, and experiential component requirements in a timely manner. This must include a statement that all Level II fieldwork and the experiential component of the program must be completed within a time frame established by the program. Sample wording: “Students must complete Level II fieldwork and experiential requirements within 24 months following completion of the didactic portion of the program.”

MASTER'S-DEGREE-LEVEL OCCUPATIONAL THERAPY PROGRAM (Program with Developing Program Status)

The entry-level occupational therapy master's degree program has applied for accreditation and has been granted Developing Program Status by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE's telephone number c/o AOTA is (301) 652-AOTA. Once accreditation of the program has been obtained, its graduates will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In addition to the above statements, the program must have a documented and published policy to ensure that students complete all graduation and fieldwork requirements in a timely manner. This must include a statement that all Level II fieldwork be completed within a time frame established by the program. Sample wording: "Students must complete Level II fieldwork within 24 months following completion of the didactic portion of the program."

OCCUPATIONAL THERAPY ASSISTANT PROGRAM (Program with Developing Program Status)

The occupational therapy assistant program has applied for accreditation and has been granted Developing Program Status by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE's telephone number c/o AOTA is (301) 652-AOTA. Once accreditation of the program has been obtained, its graduates will be eligible to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In addition to the above statements, the program must have a documented and published policy to ensure that students complete all graduation and fieldwork requirements in a timely manner. This must include a statement that all Level II fieldwork be completed within a time frame established by the program. Sample wording: "Students must complete Level II fieldwork within 18 months following completion of the didactic portion of the program."

SAMPLE STATEMENTS FOR ACCREDITED PROGRAMS

ACCREDITED PROGRAMS:

The following are samples of university/college catalog statements concerning accreditation and credentialing mechanisms for programs that are accredited by the Accreditation Council for Occupational Therapy Education (ACOTE):

ACCREDITED DOCTORAL-DEGREE-LEVEL OCCUPATIONAL THERAPY PROGRAM

The entry-level occupational therapy doctoral degree program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE's telephone number c/o AOTA is (301) 652-AOTA. Graduates of the program will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual

will be an Occupational Therapist, Registered (OTR). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In addition to the above statements, the program must have a documented and published policy to ensure that students complete all graduation, fieldwork, and experiential component requirements in a timely manner. This must include a statement that all Level II fieldwork and the experiential component of the program must be completed within a time frame established by the program. Sample wording: "Students must complete Level II fieldwork and experiential requirements within 24 months following completion of the didactic portion of the program."

ACCREDITED MASTER'S-DEGREE-LEVEL OCCUPATIONAL THERAPY PROGRAM

The entry-level occupational therapy master's degree program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE's telephone number c/o AOTA is (301) 652-AOTA. Graduates of the program will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In addition to the above statements, the program must have a documented and published policy to ensure that students complete all graduation and fieldwork requirements in a timely manner. This must include a statement that all Level II fieldwork be completed within a time frame established by the program. Sample wording: "Students must complete Level II fieldwork within 24 months following completion of the didactic portion of the program."

ACCREDITED OCCUPATIONAL THERAPY ASSISTANT PROGRAM

The occupational therapy assistant program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. ACOTE's telephone number c/o AOTA is (301) 652-AOTA. Graduates of the program will be eligible to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). In addition, most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

NOTE: In addition to the above statements, the program must have a documented and published policy to ensure that students complete all graduation and fieldwork requirements in a timely manner. This must include a statement that all Level II fieldwork be completed within a time frame established by the program. Sample wording: "Students must complete Level II fieldwork within 18 months following completion of the didactic portion of the program."

GUIDELINES FOR USE OF THE ACOTE LOGO



ACOTE-accredited programs are invited to use the ACOTE logo when reflecting the program's ACOTE accreditation status in written or Web-based publications. However, the use of the logo is governed by the following guidelines:

1. The ACOTE logo may only be used by currently accredited occupational therapy and occupational therapy assistant educational programs. The logo may NOT be used by programs that have applied for but not yet received accreditation, including programs granted Developing Program Status.
2. When programs or program levels are included in the publication or Web page that are not accredited by ACOTE, the accompanying text must clearly indicate which programs or levels are ACOTE-accredited.
3. Use of the logo is subject to revocation and withdrawal by ACOTE when, in its sole judgment, its continued use would not serve the best interests of ACOTE or the public.