

Living Life To Its Fullest™



O C C U P A T I O N A L T H E R A P Y

Dear AOTA Conference Tech Day Presenter:

The American Occupational Therapy Association, Inc. (AOTA) would like to thank you for agreeing to present your session at the 2010 Annual Conference & Expo. Your contribution to the Conference program allows AOTA to continue providing quality continuing education opportunities to occupational therapists, occupational therapy assistants, and students. This will be the second year that AOTA is offering a Tech Day.

We are providing you with information specific to Tech Day presentations. The text of this message is also attached.

As a reminder - the following information was part of the instructions for the 2010 Call for Papers:

Tech Day Session: 90-minute session. Tech Day sessions are a hands-on, interactive exploration of high- and low-technology products to enhance client participation in occupations across the lifespan. Will have access to one desktop computer (if needed) during a tech day session. Will be one of 10 presentations during the session. Presenters will discuss and demonstrate new products and software at multiple work stations, and attendees have the opportunity for hands-on learning.

Conference Registration

- Tech Day presenters receive the discounted Speaker registration rate. Register online at <http://www.aota.org/ConfandEvents/Conf.aspx> **Early bird registration has been extended until March 7th.**
- All speakers are required to register for at least one day of Conference.

Tech Day Room Layout

- Please see the attached floor plan. You will each have a desktop computer with 2 tables. Table selection is on a first-come first-served basis. The room will be available for setup 30 minutes prior to the start of the sessions. An AV support person will be on hand to provide assistance.
- This floor plan is also posted on the [Speaker page](#).
- Attendees will rotate through each station over the course of 1.5 hours. You will each have one desk top computer and two tables for your materials. The Wii will be set up in the front corner. **Internet access will be provided.** You can plan on a constant stream of attendees.

Continuing Education

- Attendees can receive up to 1.5 contact hours for each of the 3 Tech Day sessions. This is dependent upon how long they spend in each session.
- Tech Day presenters will receive a CE letter for presenting via e-mail after Conference.

Handouts

- Handouts can be uploaded to the OASIS site. For more information please go to <http://www.aota.org/ConferenceDocs/Speaker2.aspx>
- AOTA **does not** reimburse for handouts with the exception of Institute presenters.

As a reminder - speakers are responsible for obtaining permission to use copyrighted material.

Speaker Check-in at the Speaker Counter

- Please check-in at the Speaker Counter located in the West D Registration Area. You will receive all your Conference-related materials, including a tote bag and the *Conference Program Guide*.

If any questions arise, please do not hesitate to send a message to conference@aota.org. Regular updates to Speakers will be provided over the next couple of months.

As the primary presenter it is your responsibility to forward this information to your co-presenters. We look forward to seeing you in Orlando!

Sincerely,

Frank E. Gainer, MHS, OTR/L, FAOTA
Director of Conferences

Key Deadlines	
February 4	Begin uploading session handouts
March 7	Early Registration ends
	Housing Deadline
April 2	Request for accessibility accommodations are due accessibilityservices@aota.org
April 7	Regular Registration ends

Note: This is the first year that the Tech Day presentations were part of the Call for Papers system. In 2009, all the Tech Day presenters were invited. We would appreciate any feedback you may have about the process - so we can make improvements for subsequent years. Please feel free to direct your feedback to conference@aota.org. Thank you.